

Capital Project Committee Meeting Minutes

Monday, February 26, 2018

Members present: Brad Almeter, Josh Audsley, David Barber, Kelly Beitz, Paul Clark, Jeff Cusmano, Chris Day, Doug Ewert, Norbert Fuest, Brian Fugle, Candy George, Amanda Hofheins, Mike Jansma, Meaghan Matuszak, Eric Romesser, Jodi Rudgers, Becky Sphar, Melanie Toland-George, Kris Wicks
Members absent: Michelle Barber, Donna Kozlowski, John Librock, Ralph Marvin
Also in attendance: Steve Thorsell (CPL)

- Mrs. Matuszak called the meeting to order at 6:00 pm.
- Maintenance Garage & Storage Needs
 - Mr. Barber explained that we currently use Sheldon Elementary for a significant amount of storage space. When the building is sold, other arrangements for storage will be necessary. Mr. Thorsell provided a preliminary drawing of a proposed storage space layout. The budget range was between \$500,000 - \$1,000,000 and is not state aid-able as it is currently planned. A remaining question is the location of the proposed space
 - In the last project, the storage was going to be combined with the Ag Building in an effort to meet the aid criteria. Another option discussed was moving classrooms into an addition and then using the relocated classrooms as storage, such as the technology classrooms
 - The committee was asked to think about some options on locations for the storage/maintenance garage and revisit at the next meeting.
- Revised Parking Lot Designs
 - The most recent Elementary school design has angled parking, one way traffic. There are concerns about this design regarding the one way traffic creating delays. It is suggested that the entrance closest to the school be one way in and the one by the church to be both but not to have the angled one way traffic throughout the entire parking lot. The spots have been rearranged in an attempt to avoid vehicles parking in undesignated spots.
 - Middle school has angled parking and has totally removed drop off spots
 - High school- added crosswalks through center island, emergency exit from HS parking to Fairgrounds Park. It was suggested that we make the circle one way around to prevent traffic from switching lanes.
 - Mr. Barber and Mrs. Matuszak are still researching the parent drop-off loop by contacting other schools for their feedback.

- Land Purchase Update
 - After meeting with the land owner, the district was unable to reach an agreed upon purchase price. We will need to proceed with the project plans without the additional land.
- Construction Manager Request of Proposal Update
 - Sent out this week, district walk-through 3/12 @ 3:00, RFP deadline is 3/26 @2:00. From there Mrs. Matuszak and Mr. Barber will be interviewing the companies that submit a proposal. They may be asking a few committee members to participate on the interviews.
- Revised Administrative Office Drawing
 - Identical drawing from last meeting except the change of Curriculum Coordinators office to the School Psychologist office. The Curriculum Coordinator can remain in the CSE offices or move to the current Psychologist's office.
- Cafeteria Improvements
 - The district is interested in reworking the seating structure in the HS/MS cafeteria and making updates to modernize the facility
 - Mr. Audsley & Mr. Barber visited Hornell Central High School's Cafeteria. They shared photos from their tour and explained their setup.
- Air Conditioning
 - In the last meeting, it was suggested that we look at air conditioning the gyms. The pricing for installing air conditioners in all the gyms was provided. The total of all four gyms would be \$550,000. It was suggested that we air condition the entire elementary school but the price was approximately \$4 million.
- Athletic Facility
 - Discussion on the athletic facility began with a display of pictures that demonstrated the fact that our existing athletic facilities are past their useful life.
- The next steps for the committee are to further discuss the athletic facility and to establish a timeline.
- Next meeting is Monday March 19, 2018 in the HS Library.
- Meeting concluded