

## Middle School Compact Team Minutes for 11/21/13

**Members Present:** Paul Clark, Debi Brooks, Allison Cali, Krystal Dominick, , Jenelle Bauer, Linda Kruszka, Carolyn Busch, Sandee McQueen, Melanie Toland George, Tina Jordan

**Members Absent:** Nancy Hardie, Cami Sholts, Jeff Morrow, Allison Cali, Sherry Bennett

**Convened:** 3:39 PM

### **Topics:**

#### • **Red Ribbon Week**

- Reflection- If we participate next with Guidance and Partner for Prevention, we need to work out details for handing out candy and other prizes in a more equitable manner.
  - We received a “thank you” from 2<sup>nd</sup> grade from prospect for the red ribbon week gifts.
  - Should compact be more involved and focus more on the educational themes along with a fun week of dressing up.
  - Utilize the whiteboard and the display case to educate and inform for the kids
- Final bill- \$72.92 and \$186.15= for candy/prizes.

#### • **Veteran’s Day**

- Reflection:
  - Kids seemed to enjoy it.
  - We need to make sure announcements are read to focus on educational piece.
  - We did not get to have the staff stand that has had family or those that have served. We need to do next year.
  - Same speaker?
    - Possible different person because kids may have already heard his message.
- New Speaker- Look for someone new or search
- Send Mr. Applebee a Thank You note and a donation (\$100)- *Krystal will do*
- Next year the sheets will have something added for each family to fill out one sheet per family or pick a family member per kid so we do not have duplicates.

#### • **Family Fun Night**

- Financial breakdown see attachment.
- Successful night
- Ran very smoothly
- The lay out was very good to keep people spread out throughout the night and keep people active.
- Next Family Fun night is February 7<sup>th</sup> 2014.
- How can we get the 7<sup>th</sup> & 8<sup>th</sup> graders to family fun night?
  - Create a different night for the 7<sup>th</sup> and 8<sup>th</sup> graders that would draw more kids.
  - A sports tournament? Another night of activities geared towards the older kids?
- The history club should have had an open bake sale with shared profits.

1  
I-2

## Middle School Compact Team Minutes for 11/21/13

- **Spirit Wear Sale**
  - All orders delivered
  - We are in the “red” \$190.00, but we stocked up on extra inventory so that we can sell it throughout the year and use it for giveaways, this will make up difference.
  - Set up the Spirit wear possible display case for the entire year that can be purchased with pictures and prices and who to contact.
  - Michelle Barber thought that Jr. National Honor Society was thinking of creating a “new student” pack that may contain a piece of spirit wear so that if s student transfers in, they have a little bit of Attica color or pride to start. They may buy some of our supply to do this.
  
- **Box Tops for Education/Tops/Target**
  - December 13<sup>th</sup> will be the first collection
  - Jr. National Honor Society will be counting them
  
- **PBIS/Olweus**
  - Finishing up a survey for the faculty and the students.
  - Overall going well and shorten the time for the periods.
  - 5<sup>th</sup> grade had an assembly sponsored by the Attica Lyons Club.
    - Brought in a magician to discourage drugs.
    - Not age appropriate past 5<sup>th</sup> grade
    - Message was confusing- Magic then a lesson, then magic and life story
  - Send a Thank You note to the Attica Lyons club.
  
- **Academic Update**
  - PGC- Professional development on Technology Day- Carol LeRow is an expert in Google Docs will be returning
    - May- Brian Mendler is a motivational speaker to motivate hard to reach students.
    - Possible ideas:
      - Submit a survey to pick what each department would like to do for one part of the day
      - Break out sessions
      - More training on certifications
      - Looking for something to fit what they need the most and will be the most successful.
  - December 13- Early go home drill
    - Students will leave and staff will stay and have a speaker come in.
      - Bill Daggett- To present on the challenges and changes schools are facing to prepare our students to be College and Career ready. He will also address Common Core Standards.
  - Homework Haven was started this week. 2 Certified teachers to help and assist with homework.
    - Can be used for extra help or as a quiet place to study.
    - Tuesday’s and Wednesday 3:30-5:30
    - Working out some kinks that if they finished their work that they can get on the computer to play some educational games, or read a book, etc.

## Middle School Compact Team Minutes for 11/21/13

- Common Core night at Batavia-
  - A session for parents and kids to come and learn about what the common core is and to introduce it to the parents so that they can continue the learning at home and reinforce what they are learning about at school
  - Is this something that we want to carry into out in our buildings?
  - Bring up at a faculty meeting to get a feel for the benefits
- **Random acts of Kindness:**
  - Themed days
  - Clothing drive- Stays local
  - Food drive- Snack pack
  - Catch a kid for kindness
  - Laminated cards to get them to pay it forward.
- **Read-A-Thon:**
  - March 7<sup>th</sup>
  - Pledges for reading- No minimum
  - Kids get prizes for literacy
  - Collective prizes- every \$10 an extra ticket or prize for extra incentive
  - Top prizes
  - Parent Reps will take care of ordering pizza- *Sandee McQueen*
  - An Assembly to let the kids know about it and get the kids interested in it again
  - Have the upper classman come and speak to the younger kids
  - Give an 100% grade for an ELA homework assignment
- **Breakfast of Champions**
  - Dates conflict with Washington trip and 7/8 Breakfast
  - Switch 5/6 and 7/8 Breakfasts
  - May 11<sup>th</sup> will be 5/6
  - June 7<sup>th</sup> will be 7/8
- **Silent Mentoring**
  - Tabled until next meeting

**Ended:** 5:04 pm

**Next Meeting:** Thursday, December 19<sup>th</sup> at 3:30pm in Jenelle Bauer's Room 206

### **Agenda:**

- Random acts of Kindness
- PBIS update
- Academic update
- Box Tops
- Silent Mentoring
- Read-A-Thon

# Prospect Compact Team Minutes

November 21, 2013

## Members Present:

T. Vinz, C. Potter, S. Eck, J. Barron, S. Janes

## Officers:

Facilitator: Christine Potter

Minutes (secretary): Traci Vinz

## Topics Discussed:

### Program Day / December 20

- December 20<sup>th</sup> : Merry Fitness/Nutrition Day
  - Christine will make a schedule
  - Show Choir performance in the morning
  - Snack Station
    - Upstate Farms is donating yogurt
    - 4 boxes of Cheerios, 4 boxes of Rice Krispies, 4 boxes of granola, and extra cups and spoons will be purchased by Ellie, to be reimbursed by the PTG
    - Apples have been approved for purchase by the PTG

### Reading "Week"

- Compact Team is brainstorming ideas for a reading themed week during the first week of March (3<sup>rd</sup>-8<sup>th</sup>) to replace "Reading Night"
- Ideas include:
  - DEAR time at the end of every day
  - choose a free book at the end of the week
  - stations during grade level's reading blocks in the MPR
  - guest readers (Sandy will talk to Diane Luderman about guest readers)
  - Oriental Trading magazine, etc. for 'prize ideas'/reading incentives
  - Retelling beads
  - make your own bookmark
  - 'fish swimming around the school' to mark how many books/minutes the students are reading throughout the week

### Building Team Process Review

- Discussed and completed School-Based Planning and Shared Decision Making Building Team Process Review

**Next Meeting:** Dec. 12

**December Snack:** Traci

**December Theme:** Safety in the Cafeteria – 2<sup>nd</sup> Grade

## Sheldon Elementary Compact Team Minutes 11/4/13

Members Present: Lori Embt, Melanie George, Terri Reynolds, Sue Rogacki, Kristin Vogel, Mary Laird, Karen Tomidy

- A. The school-wide fire prevention program went well. Teachers and parents commented the students were more engaged. The fire dept. would like to bring the smoke house back for field days in June. Tentative date June 20<sup>th</sup>.
- B. Red Ribbon Week- great participation!
- C. Pumpkin Fest was well attended. It was suggested to send students back to classrooms prior to dismissal. Left over pumpkins will be delivered, by Karen, Sue and a few students on Friday morning (11/8/13), to local neighbors and the hair salon with a holiday postcard.
- D. Alumni Brunch is November 15<sup>th</sup> 8:30-9:30. Karen will pick people up if need be. Only 3 responses so far. Sue is going to contact Kristy Kibler, editor of the East Aurora Advertiser and past student, about coming.
- E. Sheldon Movie Night- Melanie George has been in touch with Lori Warwick (Prospect PTG) who will distribute flyers in Attica inviting other district families to come.
- F. Thanksgiving Feast will be Wed. November 20<sup>th</sup> for staff and students. Will send home a note encouraging students to buy lunch that day. We will do a popcorn/movie event on the afternoon of November 26<sup>th</sup>. We will ask Hannah about painting a huge turkey on the wall in the lobby. Sue will send out for handprints from the Teacher Center and have students write what they're thankful for on them during morning lobby. Plan to complete ASAP.
- G. November 15<sup>th</sup> Assembly 2 pm- invite local Veteran's to speak about their service and have students make and present thank you cards for them. Will also be wear red, white and blue day. Suggested to give the "Gift of Warmth" this holiday season. We will ask for hats, gloves, scarves, & mittens to be donated throughout November and December which we will

donate, in Joan Wittman's memory to an organization that she donated to &/or Angel Action.

- H. Community Career Day- Karen talked to Linda LeBlond, Wyoming County Business Education Alliance. She will assist in scheduling businesses. There will be a Junior Achievement program this year with 2<sup>nd</sup> grade. We will send a letter out after the holidays to start preparing for this.
- I. December- tree theme? Karen & Sue had an ornament idea. We would like classes to decorate their doors by December 10<sup>th</sup>. Kris Wicks would like to plan another 'Breakfast with Santa Day'. Sue will check availability of the Kibler's and/or Mr. Kocsis for the PTG book give away to students.
- J. PTG mom, Rhonda Tokarczyk emailed Karen a questionnaire to have parents fill out at conferences.
- K. Next Compact Meeting will be Thursday December 5<sup>th</sup> at 2:45 p.m.

**APPROVED MINUTES**

**Genesee-Livingston-Steuben-Wyoming Educational Partnership**

**November 21, 2013**

**Call to Order**

The regular meeting of the Genesee Valley Educational Partnership was called to order on November 21, 2013, at 6:30 p.m. by Board President Richard Wilcox, in Conference Room A, at 80 Munson Street, LeRoy, New York

**Roll Call**

**Members Present:**

Matthew Crane

Dave DeLaVergne

Ed Engel

Norbert Fuest

William Kane

John McCreedy

Jim Morey

Richard Wilcox

**Members Excused:** Ernie Haywood

J. Dave Woodruff

**Others Present:**

District Superintendent Kevin MacDonald, Assistant Superintendent Julie Donlon, Chief Financial Officer Daniel Groth, Chief Human Resources Officer Steve Mahoney, Director of Programs Chuck DiPasquale, School Library System/Media Services Coordinator Chris Harris, Byron-Bergen Interim Principal Loren Penman and Board Clerk Diana Gurak.

**Pledge of Allegiance**

**Richard Wilcox** led the Pledge of Allegiance.

**Executive Session**

**Moved by Mr. Engel**, seconded by **Mr. Morey**, to enter into Executive Session at 6:36 p.m. to discuss a specific personnel matter.

Yes – 8

No – 0

**Motion Carried.**

**Return to Public Session**

**Moved by Mr. Kane**, seconded by **Mr. Fuest**, to return to public session at 6:42 p.m.

Yes – 8

No – 0

**Motion Carried.**

**Agenda Adopted to add P-Tech Report**

**Moved by Mr. DeLaVergne**, seconded by **Mr. Engel**, that the agenda be adopted with the addition of a report on P-Tech.

Yes – 8

No – 0

**Motion Carried.**

I-2

**APPROVED MINUTES**

**Genesee-Livingston-Steuben-Wyoming Educational Partnership**

**November 21, 2013**

**Minutes of Previous Meeting  
Approved with corrections.**

Moved by **Mr. Fuest**, seconded by **Mr. McCreedy**, to approve the minutes of the October 16, 2013 Regular Meeting with corrections as follows.

- ✓ **Roll Call** – Add Rich Monroe
- ✓ **Patrick Whipple Approved** – Correct title from Director of Instruction to Director of School Improvement
- ✓ **Board Recognition** – Add: The Board was also presented with a gift certificate to the D and R Depot.

Yes – 8

No – 0

**Motion Carried.**

**Treasurer’s, Central Treasurers’  
and Budget Amendments  
Received**

Moved by **Mr. Morey**, seconded by **Mr. Engel**, to receive the Treasurer’s and Central Treasurers’ Reports for the month ending September 2013 and Budget Amendments for the period October 1-31, 2013.

Yes – 8

No – 0

**Motion Carried.**

**Treasurers’ Reports and Budget Amendments** as received are listed on **Schedule #V.A-C.** and placed in the supplemental agenda file.

**Program Report: School Library  
System**

Chris Harris, Coordinator for the School Library System and Media Services introduced himself and shared information about the department’s work. He shared that Andy Austin provides web development and web services for districts and Brian Mayer works through the American Library Association on gaming.

Chris stated that the Library is changing in the way in which it has been utilized and noted that schools are moving away from the Dewey Decimal System.

The SLS supports the Common Core Standards with a system designed to use instruction. He emphasized that we need to teach kids now, to be college ready.

Chris shared a handout of a page from their new website (***GVLibraries.org***) that is being launched. Their mission is “How Can We Help You Teach?” and provides professional development, resource sharing, tech support and other services. They can deliver a product when it is needed and bring more resources to rural schools.

A question and answer period followed.



**APPROVED MINUTES**

**Genesee-Livingston-Steuben-Wyoming Educational Partnership**

**November 21, 2013**

**P-Tech Report**

Interim Principal of the Western New York Tech Academy Loren Penman provided a brief history of P-Tech’s beginning noting it was a quick process that began in May, with the RFP due in mid-May, and grant application due by the end of June. Byron-Bergen is the lead agency partnering with 14 other districts in this region. The grant was one of 16 received in New York State. Over a seven year period, the 2.5 million dollars will provide eligible students with direction and purpose to obtain a high school Regents diploma, a 2-yr. college degree, and be first in line to land a job in the local region. There is no cost to parents, students, or the school. A 17-member steering committee is in the process of hiring a full-time P-Tech Principal.

**Albany Update**

Mr. MacDonald reported on the District Superintendent meeting held in Albany on October 28 & 29, 2013. Highlights included:

- ESEA waiver for 8<sup>th</sup> graders
- NYSAA (New York State Alternate Assessment)
- edTPA – Teacher Preparation
- Teacher of the Year
- Commissioner Community Engagement Forums
- Math Modules
- Assessments
- APPR

**Revision of Policy Regulation #3221, Organizational Plan Adopted**

**Moved by Mr. Engel, seconded by Mr. Kane, to adopt the revision of Policy Regulation #3221, Organizational Plan to correct title of Director of Instruction to Director of School Improvement.**

Yes – 8

No – 0

**Motion Carried.**

**Administrative Reports**

The reports of the Assistant Superintendent, Chief Financial Officer, the Chief of Human Resources, and the Director of Programs were reviewed. After brief comments regarding their reports, each administrator present answered questions asked by the Board Members.

**BOARD FORUM**

Board Member Activity:

**Jim Morey**

GVSBA – Law Topics  
N.I.C.E. Meeting

**Norb Fuest**

Alexander and Attica Board Meetings  
GVSBA – Law Topics

**APPROVED MINUTES**

**Genesee-Livingston-Steuben-Wyoming Educational Partnership**

**November 21, 2013**

**Dave D.**

GVSBA – Law Topics

**Ed Engel**

NYSSBA Convention  
Rural Schools Conference  
P-Tech  
Orleans-Niagara BOCES  
Rural Schools Association Retreat  
GVSBA – Law Topics  
CTE Batavia Campus on Facebook

**Dick Wilcox**

NYSSBA Convention  
GVSBA – Law Topics  
Teachers’ Association Meeting

**Class Club, Advisor and Officers  
Approved**

**Moved by Mr. Crane, seconded by Mr. DeLaVergne, to approve the Batavia Campus Building Trades Class Club, Advisor and Officers for the 2013-14 school year.**

Yes – 8

No – 0

**Motion Carried.**

Class Club, Advisor and Officers as approved is listed on **Schedule IX. A.** and placed in the supplemental agenda file.

**Moved by Mr. Morey, seconded by Mr. Kane, to approve the following three (3) Personnel Items, as recommended by the District Superintendent:**

**Resolution on Creation of Position  
Approved**

**Approve resolution to create the following positions:**

**WHEREAS, it is the statutory authority of the Board to create or abolish positions, and**

**WHEREAS, the Board determines that certain positions must be created,**

**THEREFORE BE IT RESOLVED, that the following positions be created and added to the table of organization:**

**CERTIFIED:**

<b>Position</b>	<b>Months</b>	<b>FTE</b>	<b>Effective</b>
#063, Natural Resources & Ecology	10	1.0	9/19/13

**APPROVED MINUTES**

**Genesee-Livingston-Steuben-Wyoming Educational Partnership**

**November 21, 2013**

**Instructional & Support Personnel Schedules Approved**

**Approve the following personnel schedules:**

**1. Instructional**

Schedule I.P.

- 1 - Resignations
- 3 - Probationary Appointments
- 3C - Emergency Conditional Appointments
- 4A - Temporary Appts: Substitutes
- 4C - Temporary Appts: Other
- 4D - Temporary Appts: Casual Employees
- 4E - Temporary Appts: Adult Ed Certified
- 5 - Part-Time Appts.
- 6 - Tenure Appts.
- 7 - Leaves of Absence
- 8 - Change in Status
- 16 - Volunteers/Student Teaching

**2. Support**

Schedule S.P.

- 1 - Resignations
- 3 - Provisional Appts.
- 4 - 12-Month Probationary Appts.
- 5 - Permanent Appts.
- 8A - Temporary Appts: Substitutes
- 8B - Temporary Appts: Other
- 9A - Full-Time Non-Competitive Appts.
- 10 - Leaves of Absence
- 13 - Part-Time Employees Not Reappointed
- 14 - Reappointment of Part-time/Temporary Employees
- 16 - Volunteers

Personnel Schedules as approved are listed on **Schedule X.B.1&2.** and placed in the supplemental agenda file.

**Occasional Driver List Approved**

**Approve list of occasional drivers.**

List of drivers as approved is listed on **Schedule X.B.3.**

Yes – 8

No – 0

**Motion Carried.** (for all three (3) personnel items)

**Moved by Mr. Crane, seconded by Fuest, to approve the following two (2) Business and Finance Items, as recommended by the District Superintendent:**

**Contracts, Agreements & Grants Approved**

**Approve contracts and agreements as recommended by the District Superintendent, authorizing the District Clerk to sign on behalf of the Board, and to accept grants.**

Contracts, Agreements and Grants as approved are listed on **Schedule XI.A.** and placed in the supplemental agenda file.

**APPROVED MINUTES**

**Genesee-Livingston-Steuben-Wyoming Educational Partnership**

**November 21, 2013**

**Exemption from Internal Auditor Requirements Adopted**

**Approve the following resolution.**

**WHEREAS** a mandate relief measure was enacted as part of the New York State 2013-14 budget which exempts certain school districts from the requirement to maintain an internal audit function in accordance with Education Law Section 2116-b; and

**WHEREAS** the New York State Education Department (NYSED) Office of Educational Management Services provided guidance indicating that a BOCES is also eligible for this exemption; and

**WHEREAS** the Genesee Valley Educational Partnership qualifies for this exemption based on the standards set forth in Education Law Section 2116-b and the guidance from NYSED;

**BE IT RESOLVED**, that the Genesee Valley Educational Partnership shall eliminate the internal audit function in accordance with the amendments to Education Law Section 2116-b and will conduct future internal audits as determined by necessity or if needed to comply with Education Law Section 2116-b.

Yes – 8

No – 0

**Motion Carried.** (for two (2) Business and Finance Items)

**Miscellaneous**

The Board received:

- A. “*Highlights*” from the October 2013 Board Meeting.
- B. Friends of the Migrant Scholarship Funds
- C. Rural Schools Association News – Nov. 2013 Issue
- D. Thank you notes from Health Dimensions Class

**Adjournment**

**Moved by Mr. Engel**, seconded by **Mr. Crane**, to adjourn the meeting at 8:19 p.m.

Yes – 8

No – 0

**Motion Carried.**

Respectively Submitted,

Diana Gurak  
District Clerk

# REVENUE ANALYSIS

AID DESCRIPTION	PER 12/16/13 OUTPUT REPORT	2013-14 ADOPTED BUDGET	DEVIATION POS/(NEG)
***** ** ***** ***** ***** ***** ***** ***** *****			
FOUNDATION AID	\$11,096,315	\$11,096,315	\$0
STUDENT DEDUCTS	(9,529)	0	(9,529)
	*****	*****	*****
SUB TOTAL	11,086,786	11,096,315	(9,529)
 BUILDING AID	 2,875,336	 2,875,334	 2
TRANSPORTATION AID	1,372,381	1,327,640	44,741
	*****	*****	*****
SUB TOTAL	15,334,503	15,299,289	35,214
GAP ELIMINATION ADJ.	(1,929,627)	(1,929,627)	0
	*****	*****	*****
SUB TOTAL	13,404,876	13,369,662	35,214
 PUBLIC HIGH COST	 578,913	 634,934	 (56,021)
PRIVATE EXCESS COST	0	29,885	(29,885)
	*****	*****	*****
SUB TOTAL	13,983,789	14,034,481	(50,692)
 TEXTBOOK AID	 82,556	 86,630	 (4,074)
SOFTWARE AID	21,602	21,304	298
LIBRARY AID	9,012	8,095	917
HARDWARE AID	25,719	25,540	179
BOCES AID	1,212,484	1,235,801	(23,317)
	*****	*****	*****
TOTAL AIDS	\$15,335,162	\$15,411,851	(\$76,689)
	=====	=====	=====

I-3