
**ATTICA CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
MEETING MINUTES
September 13, 2012**

A REGULAR MEETING of the Board of Education of the Attica Central School District was held on **September 13, 2012**, at the Attica Central High School Chorus Room, 3338 E. Main Street, Attica, NY. The meeting was called to order by President Lepsch at 7:00 p.m.

MEMBERS PRESENT: Mrs. Lepsch-President, Mr. Kehl, Mr. Lane, Mr. Witkowski, Mrs. Struzik, Mrs. McCulloch

MEMBERS ABSENT: Mr. Huber-Vice President

OTHERS PRESENT: Mr. Thompson, Mr. Dziak, and Mrs. Breissinger.

Mrs. Lepsch thanked Mr. Michael Mohun for his service on the Board of Education during the 2011-12 school year. Mr. Mohun was presented with a plaque in appreciation of his distinguished service to the Attica Central School District Board of Education.

CONSENT AGENDA ITEMS

CONSENT AGENDA

- Dispensed with the reading of the minutes from the Regular Meeting held on August 23, 2012.
 - Approved the minutes from the Regular Meeting held on August 23, 2012.
 - Resolved that the Attica Central School District hereby re-establishes the attached chart as the standard work days for elected and appointed officials and will report the days worked to the NYS and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body.
 - Approved a conditional 12-month probationary appointment for Mark Johnson as a Custodian, effective September 14, 2012 and pending NYS fingerprint clearance.
 - Approved a 12-month probationary appointment for Cheyenne Balon as a full-time cleaner, effective September 14, 2012, and pending NYS fingerprint clearance.
 - Approved the list of part-time food service helpers for the 2012-13 school year.
 - Appointed Carol Kunes to the substitute nurse list, pending NYS fingerprint clearance.
 - Appointed Deborah Head to the substitute nurse list, pending NYS fingerprint clearance.
 - Appointed Janelle Paul to the substitute cleaner list effective August 28, 2012, and pending NYS fingerprint clearance.
 - Appointed George Shaw to the substitute cleaner list effective August 28, 2012, and pending NYS fingerprint clearance.
 - Appointed Samantha Marchisin to the substitute cleaner list effective September 14, 2012, and pending NYS fingerprint clearance.
 - Approved a maternity leave for Laura Hann to begin approximately October 9, 2012.
 - Approved a maternity leave for Amelia Hendershott to begin approximately December 16, 2012.
 - Approved the list of department chairs and grade level coordinators for the 2012-13 school year.
 - Approved the Attica Mighty Marching Blue Devil Band Fall 2012 Performance Schedule.
 - Approved the revised 2012 Fall Athletic Sports Schedule.
- Standard Work Days for
Elected Officials
- Custodian – M Johnson
- Cleaner – C Balon
- Part-Time FSH
- Sub Nurse – C Kunes
- Sub Nurse – D Head
- Sub Clean – J Paul
- Sub Clean – G Shaw
- Sub Clean – S Marchisin
- Leave – L Hann
- Leave – A Hendershott
- Dept Chairs
- Band Schedule
- Revised Sports Schedule

Motion by Mrs. McCulloch, seconded by Mr. Lane, to approve the Consent Agenda Items as listed above.

Item #1213-046 MOTION CARRIED 6-Yes; 0-No

C-1/2

Tabled until September 27, 2012.

- To approve a two-year probationary appointment for Krystal Dedoszak in the tenure area of Elementary Education, effective September 1, 2012.
- To approve an appointment for Diane Carlson in the tenure area of Special Education, effective September 1, 2012.

BOARD INFORMATION

INFORMATION

1. Financial Information: Detail Warrants, Revenue Report, Appropriation Status Report Summary, Appropriation Status Report Detail, Budget Transfer Schedule, Audit Trail Vendor Add, Audit Trail Vendor Update.
2. HS/MS/P/S Building Reports
3. Minutes: GVEP - August 15, 2012

BOARD DISCUSSION

DISCUSSION

- Policy 7554 - Dignity for All Students Act - 1st Read
The act is in effect and the policy has been drafted for our use.

Policy 7554

SUPERINTENDENT'S UPDATE

SUPER. UPDATE

Opening of school went well. Update was provided on APPR. PBIS and Olweus bullying program will kick-off with an event for students during the day and parents in the evening. Status of the kitchen exhaust hood was given. EPA visited the Village today regarding the Hillcrest matter and they issued a press release. Testing is being conducted on our premises here and at Prospect, and other locations throughout the Village. Annual school fire drills and bus drills are underway at all buildings. Assistant Principal status was reviewed. A committee consisting of Mrs. Struzik, Mrs. McCulloch and Mr. Lane will participate in the interview process. The 2011-12 Girls Volleyball team coached by Mrs. Barbara Dominesey was recognized with the American Volleyball Coaches Association's Team Academic Award.

Motion by Mr. Lane, seconded by Mrs. Struzik, to move into EXECUTIVE SESSION to receive advice from counsel, for negotiations update and matters leading to the possible discipline of a particular individual (7:23 p.m.)

EXECUTIVE SESSION

Item #1213-047 MOTION CARRIED 6-Yes; 0-No

The Board Reconvened REGULAR SESSION at 8:07 p.m.

OPEN SESSION

Motion by Mr. Kehl, seconded by Mr. Witkowski, to approve the contract extension for the Non-Teaching Employees Association through June 30, 2013.

Contract Ext - Non-Teach

Item #1213-048 MOTION CARRIED 6-Yes; 0-No

Motion by Mr. Lane, seconded by Mr. Witkowski to deny the Stage III grievance submitted on behalf of Mr. Pasquarella, dated August 31, 2012.

Grievance - Denial

Item #1213-049 MOTION CARRIED 6-Yes, 0-No

Motion by Mrs. Struzik, seconded by Mrs. McCulloch, to adjourn the meeting (8:08 p.m.)

ADJOURN

Item #1213-050 MOTION CARRIED 6-Yes; 0-No

Respectfully submitted,
Denise L. Breissinger, District Clerk
Board of Education
Attica Central School District

September 21, 2012

**ATTICA HIGH SCHOOL
Bank Reconciliation Report**

Page 1 of 1

Date From 7/1/2012
Date to 7/31/2012

Checking Account
992

Ending Balance on Statement Dated 7/31/2012 ->	\$49,608.39
Outstanding Deposits (Bank Deposits) -> +	\$0.00
Less Outstanding Checks:	\$665.50
Cash Balance as of 7/31/2012:	<u>\$48,942.89 ***</u>

Cash Balance for Checking as of 7/1/2012	\$49,014.83
Add: Total Deposits (Bank Deposits):	\$2.06
Less: Total Checks and Withdrawals:	(\$74.00)
Computer Cash Balance as of 7/31/2012 :	<u>\$48,942.89 ***</u>

Summary of Asset Accounts

Gl Acct	Account Name	Begin Bal	Recpt/JV	Disb/JV	Transfer	End Bal.
990	Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991	Cash On Hand	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
992	Checking	\$49,014.83	\$2.06	(\$74.00)	\$0.00	\$48,942.89 ***
993	Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994	Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total		\$49,014.83	\$2.06	(\$74.00)	\$0.00	\$48,942.89

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: Adam Loyalty Date: 9/20/12
Principal: James J. ... Date: 9/21/12

*** Entries Must Match

BANK BALANCE:	\$	49608.39
	4071	13.10
	4083	13.10
	4085	13.10
	4093	26.20
	4142	400.00
	4147	50.00
	4148	50.00
	4149	50.00
	4170	25.00
	4173	25.00
Outstanding Checks	\$	-665.50
	\$	48,942.89

C-4

September 21, 2012

**ATTICA HIGH SCHOOL
School Activity Fund
Financial Report**

Page 1 of 1

July 2012

From Date:	7/1/2012
To Date:	7/31/2012

	Beg. Bal.	Recpt/JV	Disb/JV	Trans In.	Trans Out.	End. Bal
990 Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991 Cash On Hand	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
992 Checking	\$49,014.83	\$2.06	\$(74.00)	\$0.00	\$0.00	\$48,942.89
993 Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994 Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<u>\$49,014.83</u>	<u>\$2.06</u>	<u>\$(74.00)</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$48,942.89 *</u>

Beginning Ledger Balance: \$49,014.83
 Add: Receipts + Transfer In: \$2.06
 Sub-Total: \$49,016.89
 Less: Expenditures + Trans Out (\$74.00)
 Ending Ledger Balance * \$48,942.89

Balance per Bank Statement: \$49,608.39
 Ending Balance Other GL Accounts: \$0.00
 Add: Deposits in Transit: \$0.00
 Sub Total: \$49,608.39
 Less Outstanding Checks \$665.50
 Actual Cash Balance * \$48,942.89

* These three numbers must agree.

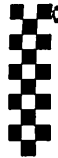
The above information is a true statement of the financial condition of the various activity accounts of this school.


 Principal

 Central Fund Treasurer

9/21/12
 Date

 Date



September 21, 2012

ATTICA HIGH SCHOOL
Bank Reconciliation Report

Page 1 of 1

Date From 8/1/2012
Date to 8/31/2012

Checking Account
992

Ending Balance on Statement Dated 8/31/2012 -> \$49,702.56
Outstanding Deposits (Bank Deposits) -> + \$0.00
Less Outstanding Checks: \$552.40
Cash Balance as of 8/31/2012: \$49,150.16 ***

Cash Balance for Checking as of 8/1/2012 \$48,942.89
Add: Total Deposits (Bank Deposits): \$207.27
Less: Total Checks and Withdrawals: \$0.00
Computer Cash Balance as of 8/31/2012 : \$49,150.16 ***

Summary of Asset Accounts

Gl Acct	Account Name	Begin Bal	Recpt/JV	Disb/JV	Transfer	End Bal
990	Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991	Cash On Hand	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
992	Checking	\$48,942.89	\$207.27	\$0.00	\$0.00	\$49,150.16 ***
993	Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994	Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total		\$48,942.89	\$207.27	\$0.00	\$0.00	\$49,150.16

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: [Signature] Date: 9/20/12
Principal: [Signature] Date: 9/21/12

*** Entries Must Match

BANK BALANCE: \$ 49,702.56
4071 13.10
4085 13.10
4093 13.10
4142 400.00
4149 50.00
4170 25.00
4173 25.00

Outstanding Checks \$ -552.40
\$ 49,150.16

CS

September 21, 2012

**ATTICA HIGH SCHOOL
School Activity Fund
Financial Report
AUGUST 2012**

Page 1 of 1

From Date:	8/1/2012
To Date:	8/31/2012

	Beg. Bal.	Recpt/JV	Disb/JV	Trans In.	Trans Out.	End. Bal
990 Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991 Cash On Hand	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
992 Checking	\$48,942.89	\$207.27	\$0.00	\$0.00	\$0.00	\$49,150.16
993 Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994 Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<u>\$48,942.89</u>	<u>\$207.27</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$49,150.16 *</u>

Beginning Ledger Balance:	\$48,942.89
Add: Receipts + Transfer In:	<u>\$207.27</u>
Sub-Total:	\$49,150.16
Less: Expenditures + Trans Out	\$0.00
Ending Ledger Balance *	<u>\$49,150.16</u>

Balance per Bank Statement:	\$49,702.56
Ending Balance Other GL Accounts:	\$0.00
Add: Deposits in Transit:	<u>\$0.00</u>
Sub Total:	\$49,702.56
Less Outstanding Checks	\$552.40
Actual Cash Balance *	<u>\$49,150.16</u>

* These three numbers must agree.

The above information is a true statement of the financial condition of the various activity accounts of this school.


Principal

9/21/12
Date

Central Fund Treasurer

Date

ATTICA MIDDLE SCHOOL

General Ledger Report

Financial Report

Attica Middle School
Activity Accounts

From Date: 8/1/2012
To Date: 8/31/2012

From Acct: 1
To Acct: 999999

Acct	Account Name	Beg. Bal.	Recpt / JV	Disb / JV	Transfers	End. Bal.	YTD Payables	Work Bal
305	Student Council	\$20,185.12	\$1.27	\$0.00	\$0.00	\$20,186.39	\$0.00	\$20,186.39
310	Spark Yearbook	\$1,713.34	\$0.00	\$0.00	\$0.00	\$1,713.34	\$0.00	\$1,713.34
315	5th Grade	\$1,214.97	\$0.00	\$0.00	\$0.00	\$1,214.97	\$0.00	\$1,214.97
320	Nationl Jr. Honor Society	\$748.71	\$0.00	\$0.00	\$0.00	\$748.71	\$0.00	\$748.71
335	History Club	\$3,315.06	\$0.00	\$0.00	\$0.00	\$3,315.06	\$0.00	\$3,315.06
345	New York State Sales Tax	\$198.40	\$0.00	\$0.00	\$0.00	\$198.40	\$0.00	\$198.40
Activity Accounts Grand Total		\$27,375.60	\$1.27	\$0.00	\$0.00	\$27,376.87	\$0.00	\$27,376.87

ATTICA MIDDLE SCHOOL

General Ledger Report

Financial Report

Attica Middle School

From Date: 8/1/2012
To Date: 8/31/2012

From Acct: 1
To Acct: 999999

GL Accounts

Account	Begin Bal	Recpt / JV	Disb / JV	Transfers	End Bal	YTD Payables	Work Bal
990 Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991 Cash On Hand	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
992 Checking	\$27,375.60	\$1.27	\$0.00	\$0.00	\$27,376.87	\$0.00	\$27,376.87
993 Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994 Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
General Ledger Grand Total		\$27,375.60	\$1.27	\$0.00	\$27,376.87	\$0.00	\$27,376.87

Bank Statement
outstanding ck's

27,376.87

27,376.87

Bal.

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: [Signature] Date: 9/10/12
Principal: [Signature] Date: 9/10/12

C.V.

Bank Reconciliation Report

Date From 8/1/2012 <input type="radio"/> Date to 8/31/2012

Checking Account

992

Ending Balance on Statement Dated 8/31/2012 ->	\$27,376.87
Outstanding Deposits (Bank Deposits) -> +	\$0.00
Less Outstanding Checks:	\$0.00
Cash Balance as of 8/31/2012:	\$27,376.87 ***

Cash Balance for Checking as of 8/1/2012	\$27,375.60
Add: Total Deposits (Bank Deposits):	\$1.27
Less: Total Checks and Withdrawals:	\$0.00
Computer Cash Balance as of 8/31/2012 :	\$27,376.87 ***

Summary of Asset Accounts

GL	Account Name	Begin Bal	Recpt/JV	Disb/JV	Transfer	End Bal.
990	Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991	Cash On Hand	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
992	Checking	\$27,375.60	\$1.27	\$0.00	\$0.00	\$27,376.87 ***
993	Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994	Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total		\$27,375.60	\$1.27	\$0.00	\$0.00	\$27,376.87

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: *[Signature]* Date: 9/10/12
 Principal: *[Signature]* Date: 9/10/12

*** Entries Must Match



ATTICA CENTRAL SCHOOL DISTRICT

INTEROFFICE MEMORANDUM

TO: Mr. Thompson and Board of Education
FROM: Mrs. Tomidy *pt*
DATE: 9/20/12
RE: Substitute Teacher, Substitute Teacher Aide, Substitute Clerical

Please consider my recommendation of Mrs. Tracey Hockey as a Substitute Teacher, Substitute Teacher Aide and Substitute Clerical position in our school district. She has an Associate's Degree from Genesee Community College.

Thank you for your consideration of this matter.

ATTICA CSD

SEP 20 2012

District Office

C-7

Attica Senior High School

3338 East Main Street * Attica, New York 14011
Phone: (585) 591-0400 * Fax: (585) 591-4484

*Kenneth L. Hammel, Principal
John Spink, Assistant Principal*



Mr. Thompson,

Please accept my recommendation for Christina West to be added to the Substitute Teacher and Substitute Teacher Aide lists. Ms. West earned her degree in Speech Pathology from SUNY Fredonia and has experience working with adolescents through the Attica Recreation program. Thank you for your consideration.

Respectfully,

Ken Hammel
Senior High Principal

ATTICA CSD

SEP 20 2012

District Office

CS

Attica Senior High School

3338 East Main Street * Attica, New York 14011

Phone: (585) 591-0400 * Fax: (585) 591-4484

Kenneth L. Hammel, Principal

John Spink, Assistant Principal



Mr. Thompson,

Please accept my recommendation for Andie Loranty to be added to the Substitute Teacher, Substitute Teacher Aide, and Substitute Clerical lists. Ms. Loranty has worked in the district as a swim instructor and lifeguard, and currently serves as our Color Guard Director. She is enrolled at Daemen College where she is studying Psychology. Thank you for your consideration.

Respectfully,

Ken Hammel
Senior High Principal

ATTICA CSD

SEP 20 2012

District Office

C-9

**Attica Central Schools
Senior High School**

3338 East Main Street * Attica, New York 14011
Phone: (585) 591-0400 * Fax: (585) 591-4484

Mr. Paul Clark, *Principal*
pclark2@atticacsd.org
ext. 1500

September 19, 2012

Mr. Thompson,

I would like to recommend Mrs. Sandra Strang as a substitute Aide for grades K-12 for the Attica Central School District. Mrs. Strang is currently a Bus Attendant for Attica Bus Service where she has been employed for the past 3 years. She has 8 years previous experience as a teacher's aide and has completed coursework at Genesee Community College for nursing. Upon interviewing Mrs. Strang, I feel she will be a qualified addition to our Substitute Aide list. Thank you for your consideration in this matter.



Paul Clark
Middle School Principal

ATTICA CSD

SEP 20 2012

District Office

C-10

Attica Central Schools
Senior High School

3338 East Main Street * Attica, New York 14011
Phone: (585) 591-0400 * Fax: (585) 591-4484

Mr. Paul Clark, *Principal*
pclark2@atticacsd.org
ext. 1500

September 19, 2012

Mr. Thompson,

I would like to recommend Mr. Matthew Tilford as a substitute teacher for grades K-12 for the Attica Central School District. Mr. Tilford has previously been employed as a substitute teacher in various schools in Tennessee and Pennsylvania. He holds PA and TN Certification as a History Teacher and has completed coursework at both Bucknell University and Union College respectfully. Mr. Tilford is waiting for fingerprint clearance through the New York State Education Department. Upon interviewing Mr. Tilford, I feel he will be a qualified addition to our substitute list. Thank you for your consideration in this matter.

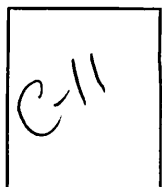


Paul Clark
Middle School Principal

ATTICA CSD

SEP 20 2012

District Office



**Attica Central Schools
Senior High School**

*3338 East Main Street * Attica, New York 14011
Phone: (585) 591-0400 * Fax: (585) 591-4484*

*Mr. Paul Clark, Principal
pclark2@atticacs.org
ext. 1500*

September 19, 2012

Mr. Thompson,

I would like to recommend Mrs. Erin Courtwright as a substitute Aide for grades K-12 for the Attica Central School District. Mrs. Courtwright is currently State approved for Child Care out of her home and is enrolled at Genesee Community College. Upon interviewing Mrs. Courtwright, I feel she will be a qualified addition to our Substitute Aide list. Thank you for your consideration in this matter.

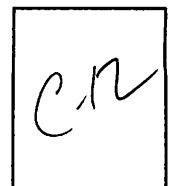


Paul Clark
Middle School Principal

ATTICA CSD

SEP 20 2012

District Office



ATTICA CENTRAL SCHOOL DISTRICT

INTEROFFICE MEMORANDUM

TO: Mr. Thompson and Board of Education
FROM: Mrs. Tomidy *JK*
DATE: 9/20/12
RE: Substitute Teacher

Please consider my recommendation of Erin Spear as a substitute teacher for the Attica Central School District. Ms. Spear has dual certification in Elementary Education and Students with Disabilities grades first through sixth.

Thank you for your consideration of this matter.

ATTICA CSD

SEP 20 2012

District Office

C-13

To: Mr. Thompson, Board of Education
From: Kelly L. Bissell (KB)
Date: September 12, 2012
Re: Substitute Nurse Recommendation

Recently, I interviewed Mrs. Sheri Travis for a substitute nurse position. Mrs. Travis is a Registered Nurse and has previously been a substitute nurse in our district.

I am recommending that Mrs. Sheri Travis be placed on the K-12 nurse substitute list for the Attica Central School District. If you have any questions or concerns, please feel free to contact me.

ATTICA CSD

SEP 13 2012

District Office

(C-14)