

## MIDDLE School COMPACT TEAM Minutes

**DATE:** September 14<sup>th</sup> 2017

**MEMBERS PRESENT:** Jeff Morrow, Heather Smith, Tina Jordon, Paul Clark, Melanie Toland-George, Lorri Warwick

**NEW MEMBERS ☺:** Ellie Durfee, Stacey Donahue

**MEMBERS ABSENT:** Alethia Keiper, Sherry Bennett, Krystal Dominick

---

- Convened: 3:30pm    Ended: 4:40pm

### **TOPICS DISCUSSED:**

- **OPEN HOUSE**
  - Thursday, September 21<sup>st</sup>
  - Spirit Wear Sales: Skyler Toland, Ellie Cusmano and Ellie Gominiak
  - Paul – TOPS APPLICATIONS for Education
- **HOMECOMING**
  - Friday 9/22: Spirit Day!!
- **SPIRIT WEAR**
  - Jeff has already contacted and met with Rob Cusmano
  - New Logos
  - No new items
  - Prices haven't changed
  - Whole sale starts 9/18-9/22
- **RED RIBBON WEEK**
  - October 23<sup>rd</sup> – October 31<sup>st</sup>
  - Special Dress-Up Themed Days
    - \*Monday-Red
    - \*Tuesday-Camo
    - \*Wednesday-Neon
    - \*Thursday- Mustache
    - \*Friday-Sports
    - \*Monday-Crazy Hair
    - \*Tuesday-Halloween Costumes
  - Ellie is checking and finding prizes for the first 4 days
- **FAMILY FUN NIGHT**
  - Friday, November 3<sup>rd</sup>
  - Melanie – Spirit Wear Sales



- Jeff – checking in with a friend for possible Characterature Drawings
- Jeff- Balloons
- Jeff-checking with Jenelle Bauer to see if she would be willing to face paint
- Heather-get 2 Lifeguards
- Heather has checked with Michelle Barber (FFA) and they will be selling food/drinks
- Paul-Photobooth free from Clicks
- **VETERAN’S DAY**
  - November 9<sup>th</sup>
  - Tina – Stars for lockers
  - Possibly HONOR Flight Presentation again- Alethia??
  - Heather – check with Amanda Hofheins for Band performance and AUD usage
  - Hat Day the following week for \$ donation towards Honor Flight (11/14)
  - Wear RED, WHITE, and BLUE on 11/9
- **BOX TOPS**
  - Lorri- Envelopes
  - 2 Collections – Week 15 and Week 36
- **TALENT SHOW/READ-A-THON**
  - Discussion was brief for each and will be brought up at later dates
  - Possible Fundraiser- DUCK TAPE TEACHER – either at Student Council Carnival OR Read-A-Thon
- **PBIS/ACADEMIC UPDATE**
  - I-Ready Beginning of Year Diagnostic Benchmark 9/18-10/13 for Grades 5-8
  - FFA hosting State Officers in October – Training with our officers and lunch provided by our FFA
  - National Officers should also be part of this, as well
  - Pride Time –
- **MEETING DATES**
  - Oct. 19   -Nov. 16   -Dec. 7   -Jan.18   -Feb. 15   -Mar. 15   -Apr. 19   -May 17   -JuneTBA

**AGENDA FOR NEXT TIME:**

1. Open House Reflection
2. Red Ribbon Week
3. Family Fun Night
4. Veteran’s Day
5. Book Exchange
6. PBIS/Academic
7. Anything else for the good of the order

## Attica Elementary Compact Team Minutes

September 21, 2017

**Members Present:** T. Vinz, K. Beitz, J. Barron, C. Domres, D. Weber, A. Haniszewski

**Officers:** Facilitator: Christine Domres

Minutes (secretary): Traci Vinz

### Topics Discussed:

### Meeting Schedule

<u>Month</u>	<u>Meeting Date</u>	<u>Snack</u>
October	Thursday, October 19	Deb
November	Tuesday, November 14	Christine D.
December	Thursday, December 14	Traci
January	Thursday, January 18	Kelly
February	Thursday, February 15	Ashley
March	Thursday, March 15	Jill
April	Thursday, April 19	Leeann
May	Thursday, May 10	Sarah
June	Thursday, June 7	Trina

### Program Dates for the Year:

- Merry Fitness
  - December 22
- Reading Week
  - February 26 – March 2 (end on Dr. Seuss's birthday)
- Talent Show
  - March 29
- Agriculture Day
  - TBA
- School Picnic – will consist of popsicles, school store coupons for Project Read, and any other fun thing teachers choose to do with their class
  - June 15

Assembly Themes for 2017-2018 School Year: Growth Mindset

<u>Month</u>	<u>Culture</u>	<u>Presenters</u>
October 12	(Basket Raffle Themes)	NA
November	<p><b>Responsibility</b>                      When something is tough, I have determination to power through it                      (Being responsible to never give up and a role model for those around us)</p>	4 <sup>th</sup>
December	<p><b>Perseverance</b>                      Setbacks are essential to growth</p>	2 <sup>nd</sup>
January	<p><b>Courage</b>                      Success stems from hard work and a good attitude                      (Having courage to stay positive even when it gets tough)</p>	Related Services
February	<p><b>Acceptance</b>                      Challenges should be EMBRACED                      (Accepting that we have challenges)</p>	1 <sup>st</sup>
March	<p><b>Gratitude</b>                      Feedback inspires learning and improvement                      (Having gratitude for those who help us improve)</p>	AIS
April	<p><b>Honesty</b>                      I am proud of myself when I succeed                      (I am honest with who I am and embrace when I succeed and accept when I fail)</p>	3 <sup>rd</sup>
May	<p><b>Kindness</b>                      Be inspired by the success of others                      (Use others to give us inspiration and cheer on everyone's successes)</p>	K

**Next Meeting:** Thursday, October 19

**Snack:** Deb

**October Assembly Theme/Presenters:** Basket Raffle / NA

# Attica Central School District Technology Team

Wednesday, September 20, 2017

District Conference Room

12:30 - 2:45 PM

## Meeting

Present: Luke Simon, Marcia Danahy, Eva Pellegrino, (Marcia's student teacher), Sue Cusmano, Karen Tomidy, Kelly Beitz, Bryce Thompson, Doug Ewert, Melissa Mitchell, John Spink, Penny Alderman, Sherry Bennett

Absent: Steve Witkowski, Thane Wright, Melissa Girdlestone, Stacey Donahue

- **Approval of the June Minutes** - approved and sent to Denise.
  - **Coordinator's Update/Funding**
    - **Hardware Requests** - 2 new shared chromebook carts and yamaha keyboards and a few others haven't been delivered.
    - The Elementary ipads and Chrome Cart have been delivered. The kindergarten classrooms will be distributed next week
      - Headphones are on order (140)
      - More will be on order for the iReady assessments
      - 100 are currently on the new iPad cart
      - Penny will request an assessment for "Mice" with the Chrome Cart in the Elementary
        - Will be needed for computer-based assessment
      - Headphones are preferred over earbuds for sanitary reasons
      - Program Headsprout requires headphones with microphones
    - **Software Requests** - Apps for K-2: District will purchase new licenses and delete "free" apps to clear storage on the iPad devices
      - Most requests have been purchased, except:
        - Read Naturally Live - Training may be required for newest version. Doug will not purchase until training is in place.
          - Possible training for a conference day
          - Karen Tomidy suggests canvassing the SPED department for current usage
        - Board Maker - Janelle currently uses this program.
- Smart schools** - we are at stage 3 and it was "unsubmitted". They had problems with the security system. They wanted more details on the equipment and the cost. They

wanted more information and changes. Doug and Dave will get the updates needed and resubmit. We won't be put back down into the queue and the person said she would keep working with us. Doug will email her the changes before they are resubmitted to make sure they will pass.

Doug wants to start working on phase 2 while waiting for phase 1 to pass.

- **Audit Team Procedures-** Doug met with the internal auditors and they came up with finding and recommendations. They have been sent to the Board office and the procedure list will come to us for the October meeting.
- Doug will start some of the procedures now. He will email teachers and have them check for the hardware signed out to them. Ben did an inventory in June for some of the items.
  - Storage in the Elementary: Locked carts
- **Review Tech Plan - Action Plan** - Continue modifying the second half of the action plan.
  - Link:  
[https://docs.google.com/a/atticacsd.org/document/d/1FzSlxncV1jIh9rSs3I4eTQ6nMugPTKJqi-\\_pZHx9AjM/edit?usp=sharing](https://docs.google.com/a/atticacsd.org/document/d/1FzSlxncV1jIh9rSs3I4eTQ6nMugPTKJqi-_pZHx9AjM/edit?usp=sharing)
  -
- **Tech Day Review** - The day will be given to the Elementary teachers to look at I-Ready. They will have data by our tech day so that they can look at the data. They will have data protocol data sheets to fill out as a grade level.
  - The special ed Department purchased Snap and Read and Co-Writer Universal.
  - K-12 PE meeting as a department.
  - Art department - webinar they can watch.
  - Karen will talk to Donna about choices for the department.
  - TA - they are going to GCC for the day.
  - High School - Eduscape/Edutech opportunities.... The presenters are open to different options.
- **iReady** - K-8 diagnostic licenses; 150 licenses for instruction for special ed and IST recommendations;
  - Training will be offered during Tech Day and time available to work with the program
- **Technology Activities:** Google training, iPads; DTT visitation to Batavia and Oakfield-Alabama to assess 1:1 classroom.
- **Training Opportunities:** Do we want to use our visitation day to go to a school that has gone totally to "cloud" technology? Oakfield is one school to consider.
- **Building Reports:**

- **High School -**
- **Middle School -**
- **Elementary School -**
- **Library News**

▪ **Other:**

- NYSCATE 18-21 - Recommend 5 attendees
- Stephanie Michalek is the new Teacher Center Representative
- Push registration for Infinite Campus Parent Portal (post on Facebook page; Penny Saver; Hyperlink to document on the school page)
- How do teachers get help day to day for things that go wrong with using the tech equipment we have?
- Can we find a way for teachers to monitor the use and unblock Youtube? Discussion about youtube and different problems. Is there a monitoring system for the ipads?
- 3rd and 4th grade teachers need the opportunity to learn about go-guardian for the chromebooks.

▪ **Next meeting:** October 18th (AM)

# Professional Growth Committee

## Meeting Minutes

September 20, 2017

8:30-11:00 meeting- HS Library conference room

1. Members Present- Erin Holt, Bryce Thompson, Karen Tomidy, Josh Audsley, Kelly Beitz, Lori Bifarella, Becky Gouinlock, Melanie Domes, John Dickhut, Karen Bertalan, Nici Parkhurst, Sarah Stenson, Matt Struzik

Members Absent- Melanie Toland-George, Paul Clark

### 2. Budget Report:

- Main- \$12,478.68
- Materials and Supplies- need to move \$3,000.00 from *Main*

### 3. Survey Monkey results from May

- Reviewed comments and discussed
- Found responses to be more productive than in the past
- Our District is unique, in that we ask for ideas from faculty and staff for professional growth opportunities, which has been extremely beneficial for the District over the years

### 4. 4-T Greene Report:

- \$700.00 available to each building by December 1, 2017
- Buildings have been notified via email to all staff
- Discussed moving the deadline up to November 1, 2017, and wait to review applications at the November PGC meeting

### 5. Tech update:

- Discussion of upcoming October Tech Day
- Reviewed draft agenda for October 6, 2017 Tech Day
- Breakfast will be provided in the MS/HS cafeteria
  - \$400.00, for 180 attendees
- Flu shots are available 7:30 am
  - Staff signs up through HS nurse
- Reviewed the K-8 schedule for i-Ready training; i-Ready is being utilized by all classes K-8 this year
  - This training will be whole day
- Snap&Read Universal and Co-Writer Universal - for 5-12 special ed teachers
- Teacher Assistant Day - held at GCC - BEST Center
  - Can send up to 27 TA's for this training
  - Can offer transportation and see who signs up or elects to drive to GCC on own
    - Complete bus request ASAP



- Tech Team meets in afternoon to discuss how to utilize Eduscape Learning and other tech resource exploration for other 7-12 departments
  - Google Classroom training is one example
- K-12 Art
  - Webinar - Engaging the Eye: Building Literacy via Visual Art
- K-12 Music
  - NAFME Academy Subscription
- Nurses
  - NYS School Health Professionals website
- School Counselors
  - Consider additional training with Infinite Campus for scheduling
- PE
  - Work as a department to review tech tools for class, show new hires what we already utilize

6. Discussion for March and May dates:

- Reach out to "Classroom Management" session for March
- Katie Sue Carpenter (Cornell Cooperative Extension) to present on Ag for March
- Melanie Nowak forward a name of a presenter from a conference she attended
- Offer another CPR training in May
- David Burgess - author of Teach Like a Pirate could be an option
- Consider a focus on writing at the elementary level, also shifts in science and social studies
  - Amy Ludwig VanDerwater - \$1,500.00
- PE would like to have rock wall training in March, ROPES training in May
- Consider Kira Formicola - Autism training for TA's
- Consider Casey (Radder) Wilcox for mental health training
- Team building activities - Breakout EDU?

7. From the Group:

- Conference request from A. Pappalardo, J. Stoldt, M. Domes to RIT
  - $\$229.00 \times 3 = \$687.00$
- STANYS - science experience expo at Sweet Home High School
  - Open to K-8 educators
  - Info will be shared out to staff
- Any other requests that may be currently missing will be shared via email

**APPROVED MINUTES**

**Genesee-Livingston-Steuben-Wyoming Educational Partnership**

**August 16, 2017**

**Call to Order**

The regular meeting of the Genesee Valley Educational Partnership was called to order on August 16, 2017, at 6:30 p.m. by Board President Richard Wilcox, in Conference Room A, at 80 Munson Street, LeRoy, New York

**Roll Call**

**MEMBERS PRESENT:**

Patrick Burk	Ernest Haywood
Matthew Crane	William Kane
Robert DeBruycker	Roger Kostecky
David DeLaVergne	Richard Wilcox
Edward Engel	J. David Woodruff
Norbert Fuest	

**MEMBERS EXCUSED**

**OTHERS PRESENT:**

District Superintendent Kevin MacDonald, Assistant Superintendent Julie Donlon, Chief Human Resources Officer Stephen Mahoney, Director of Programs Daniel Murray and Board Clerk Jennifer Lewis

**Pledge of Allegiance**

**Richard Wilcox** led the Pledge of Allegiance.

**Agenda Adopted**

**Moved** by Mr. Fuest, seconded by Mr. Woodruff, that the agenda and addendum be adopted.

Yes: 11                      No: 0

**Carried Unanimously.**

**Executive Session**

**Moved** by Mr. Burk, seconded by Mr. DeLaVergne, to enter into Executive Session at 6:32 p.m. to discuss the employment history of particular individuals.

Yes: 11                      No: 0

**Carried Unanimously.**

**Moved** by Mr. Kane, seconded by Mr. Burk, to return to public session at 6:35 p.m.

**Minutes of Previous Meeting  
Approved**

**Moved** by Mr. Engel, seconded by Mr. DeBruycker, to approve the minutes of the July 21, 2017 Re-Organization and Regular Board Meeting.

Yes: 11                      No: 0

**Carried Unanimously.**

**APPROVED MINUTES**

**Genesee-Livingston-Steuben-Wyoming Educational Partnership**

**August 16, 2017**

**Treasurer’s Report, Central Treasurers’ Report and Budget Amendments Received**

Moved by Mr. Haywood, seconded by Mr. Woodruff, to receive the Treasurer’s and Central Treasurers’ Reports for the month ending June 30, 2017.

Yes: 11                      No: 0

**Carried Unanimously.**

**Treasurers’ Reports as received are listed on Schedule V. of the agenda and placed in the supplemental file.**

**Albany and Other Updates**

Mr. MacDonald reported on updates regarding the following:

- DS Meeting in Albany went well. The Commissioner is doing a great job.
- The Leadership Institute was a success with 19 of our districts and over 150 administrators participating.
- Staffing discussions are going well and we are in a good position for the start of the new year.
- We continue to move forward with the program at Marquart and currently have 20 students enrolled.
- Continue to serve on the Opioid Task Force.
- Opening Day activities are scheduled for September 5<sup>th</sup> at the Quality Inn & Suites in Batavia.
- Senator Ranzenhofer will be meeting with Genesee County Superintendents on August 23<sup>rd</sup>.

Moved by Mr. Fuest, seconded by Mr. DeLaVergne, to approve the following three (3) Action Items, as recommended by the District Superintendent:

**Policy # 7210 – Textbooks and Other Instructional Materials**

**Adopted** the second and final reading of Policy # 7210 – Textbooks and Other Instructional Materials.

**Resolution Approved for Transfer of Managerial Food Service Functions from Pembroke CSD**

Accepted Transfer of Managerial Food Service Functions from Pembroke CSD

WHEREAS, by resolution of August 8, 2017 and pursuant to Civil Service Law Section 70, the Pembroke Central School District transferred that District’s managerial food service functions to the Genesee, Livingston, Steuben, Wyoming Board of Cooperative Educational Services (the Partnership), effective on a date to be determined by this Board,

BE IT HEREBY RESOLVED, upon the recommendation of District Superintendent MacDonald and pursuant to Civil Service Law Section 70, that the transferred managerial food service functions are hereby assumed by the Partnership, effective August 17, 2017.

***APPROVED MINUTES***

***Genesee-Livingston-Steuben-Wyoming Educational Partnership***

***August 16, 2017***

**Resolution Approved for 211  
Waiver Application**

Approved the Resolution for 211 Waiver Application for Stephen Falker, Commercial Driver's License instruction in the Adult Education Program.

Yes: 11

No: 0

**Carried Unanimously.** Three (3) Action Items as recommended by the District Superintendent.

**Administrative Reports**

The reports of the Assistant Superintendent, Chief Financial Officer, Chief Human Resources Officer and Director of Programs were reviewed. After brief comments regarding their reports, each administrator present answered questions asked by the Board members.

**Board Forum**

Board Member Activity:

**Pat Burk**

- Attended the GVSBA Executive Committee meeting.
- The Al Hawk Award dinner is scheduled for September 21<sup>st</sup> Valley Oaks in Geneseo.
- Batavia CSD is currently recruiting for a High School Principal.

**Matt Crane**

- The Summer School program at Dansville CSD is going very well.
- The Annex at Groveland is starting a program for 16-17 year olds.

**Dave DeLaVergne**

- Attended the Rural Schools Association Conference.

**Ed Engel**

- The GVEP Retirees luncheon is on September 8<sup>th</sup> at Terry Hills.
- The Ag Academy had a nice display at the Wyoming County Fair.
- Met a former Ag Academy student who was working at the Erie County Fair.
- Discussion on President Trump's Apprenticeships in CTE program and funding concerns.

**APPROVED MINUTES**

**Genesee-Livingston-Steuben-Wyoming Educational Partnership**

**August 16, 2017**

**Norb Fuest**

- GVEP and GCC representatives will be presenting to the Genesee Area Human Resources Association in September.
- Attended the GVSBA Executive Committee meeting.

**Dick Wilcox**

- Attended the GVSBA Executive Committee meeting.

**Moved** by Mr. Kane, seconded by Mr. Crane, to approve the following one (1) Program and Instruction items as recommended by the District Superintendent:

**Field Trips Approved**

**Approved** the following field trips:

1. Batavia Academy ITP and Alternative Education Students to participate in team building activities at YMCA Camp Hough in Silver Springs, NY on September 11 and 12, 2017. 85 students (50 male / 35 female) and 14 chaperones (4 male / 10, possibly more). **Total Cost: \$1,095** to be paid by PBIS funding sources.
2. SkillsUSA Leadership Training Institute in Washington, DC on September 23-27, 2017. 1 (female) student and 1 (female) chaperone. **Total Cost: \$1,978.80** to be paid by GVEP.

Yes: 11

No: 0

**Carried Unanimously.** One (1) Program and Instruction Items.

**Moved** by Mr. Haywood, seconded by Mr. Burk, to approve the following two (2) Personnel Items, as recommended by the District Superintendent:

**Instructional & Support  
Personnel Schedules Approved**

**Approved** the following personnel schedules:  
Schedule I.P.

- 1 - Resignations
- 3 - Probationary Appointments
- 4A - Temporary Appointments: Substitutes
- 4B - Temporary Appointments: Above Contract
- 4C - Temporary Appointments: Other
- 4D - Temporary Appointments: Casual Employees
- 4E - Temporary Appointments: Adult Ed. Certified
- 5 - Part-Time Appointments
- 6 - Tenure Appointments
- 7 - Leaves of Absence
- 15 - Extended School Year Appointments
- 15A - Regional Summer School Appointments
- 16 - Volunteers/Student Teaching

**APPROVED MINUTES**

**Genesee-Livingston-Steuben-Wyoming Educational Partnership**

**August 16, 2017**

**Schedule S.P.**

- 1 - Resignations
- 3 - Provisional Appointments
- 5 - Permanent Appointments
- 8A - Temporary Appointments: Substitutes
- 8B - Temporary Appointments: Other
- 9A - Full-Time Non-Competitive Appointments
- 11 - Change in Status
- 15 - Extended School Year Appointments
- 15A - Regional Summer School Appointments
- 16 - Volunteers

**Personnel Schedules as approved are listed on Schedule X.A. of the agenda and placed in the supplemental file.**

**JUUL Agreement Approved**

**Approved** a JUUL agreement extending the probationary appointment of Health Occupation: Nurse's Assisting (Tenure #076), Linda Blythe, from October 13, 2017 to October 13, 2018.

Yes: 11                      No: 0

**Carried Unanimously. Two (2) Personnel Items.**

**Moved** by Mr. Fuest, seconded by Mr. Woodruff, to approve the following four (4) Business and Finance Items, as recommended by the District Superintendent:

**Contracts & Agreements  
Approved & Grants Accepted**

**Approved** contracts and agreements as recommended by the District Superintendent, authorizing the District Clerk to sign on behalf of the Board, and to accept grants.

**Contracts and agreements as approved and grants as accepted are listed on Schedule XI.A. of the agenda and placed in the supplemental file.**

**Internal Bids Received**

**Accept** the lowest responsible Internal Bid received, meeting specifications, from C & F Transportation, Mt. Morris, NY for student transportation needs at the May Center in Mt. Morris.

**Internal Bid as received is listed on Schedule XI.B. of the agenda and is on file in the business office.**

**Cooperative Bid Rescinded**

**Rescind** the Cooperative Bid for Food Service Paper Supplies that was wrongfully awarded to Dobmeier on July 19, 2017. The bid will be re-advertised.

**Flexible Benefits Plan Document**

**Approved** amendments to the Genesee-Livingston-Steuben-Wyoming BOCES Flexible Benefits Plan Document effective October 1, 2017.

**APPROVED MINUTES**

**Genesee-Livingston-Steuben-Wyoming Educational Partnership**

**August 16, 2017**

**Flexible Benefits Plan Document revisions are listed on schedule XI.D. and placed in the supplemental agenda file.**

Yes: 11

No: 0

**Carried Unanimously. Four (4) Business and Finance Items.**

**Adjournment**

**Moved** by Mr. Fuest, seconded by Mr. Haywood, to adjourn the meeting at 7:20 p.m.

Yes: 11

No: 0

**Carried Unanimously.**

Respectfully Submitted,

Jennifer Lewis, Board Clerk