

Number	Title of Policy	Recommended revisions for the Attica Central School District - 2018-2019 Policy Audit	Adopted "as is"; place "✓" here	See revisions made by District	Did not adopt	Adoption/ Revision Date
5140	Administration of the Budget	At the end of the policy, added a section titled Statement of the Total Funding Allocation. This new section address the requirement that districts annually submit to the Commissioner of the State Education Department and the State Director of the Budget a detailed statement of the total funding allocation for each school in the District for the upcoming school budget year prior to the first day of the school year. This statement must be on a form prescribed by the State Director of the Budget and must be made publicly available and placed on the District website. See Education Law Section 3614.	✓			
5323	Reimbursement for Meals/Refreshments	Revised policy to incorporate District revisions. This policy still needs to be formally adopted by the District.	✓			
5413	Procurement: Uniform Grant Guidance for Federal Awards	New sample policy titled Procurement: Uniform Grant Guidance for Federal Awards. This policy discusses Uniform Grant Guidance (UGG) requirements and indicates that the District will follow all applicable requirements in the Uniform Grant Guidance (2 CFR Part 200) whenever it procures goods or services using federal grant funds awarded through formula and/or discretionary grants, including funds awarded by the United States Department of Education as grants or funds awarded to a pass-through entity, such as the New York State Education Department, for subgrants. See 2 CFR Part 200.	✓			
5551	Allocation of Title I, Part A Funds in the District	New sample policy 5551, Allocation of Title I, Part A Funds in the District. This new sample policy provides a broad overview of the criteria pertaining to a district's allocation of Title I, Part A funds and documents, in writing, that Title I, Part A funds will be allocated to district school buildings on the basis of highest poverty to lowest poverty. The policy also documents in writing that Title I, Part A funds will be used to supplement, not supplant, other State and local funds.	✓			
5640	Smoking/Tobacco Use	Replaced with revised policy to incorporate recent changes to Public Health Law Section 1399-n, as well as for clarity and consistency with the various applicable federal and state requirements.	✓			
5660	Meal Charing and Prohibition Against Meal Shaming	<b>Required Policy.</b> Please note that this is the version that was recently adopted by the District. No Board action is needed for this policy.				8/23/2018
5661	Wellness	<b>Required Policy.</b> Please note that this is the version that was recently adopted by the District. No Board action is needed for this policy.				4/23/2018

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5750	Drug & Alcohol Testing for School Bus Drivers & Other Safety-Sensitive Employees	<b>Required Policy.</b> Title of policy changed to Drug & Alcohol Testing for School Bus Drivers. Policy was updated due to changes in NY Law effective December 22, 2018. The amendments to VTL Section 509-g(6) require all school districts, municipalities or transportation contractors hired by a school district or municipality to transport children to and from school to conduct pre-employment and random drug and alcohol testing in accordance with the provisions in federal law. Under amendments to VTL Section 509-l, no district or motor carrier (contractor of a district) may require or permit a driver to operate a bus if the person's general appearance, conduct or other substantiating evidence the person appears to have consumed alcohol or drugs within 8 hours before reporting to work. Other revisions for clarity and consistency purposes.	✓			
6120	Equal Employment Opportunity	<b>Required Policy.</b> On page 1, revised first paragraph of the policy from "sex, sexual orientation, gender (including gender identity and gender expression)" to "sex (including gender identity and the status of being transgender), sexual orientation" to better match regulation language.	✓			
6121	Sexual Harassment of District Personnel	<b>Required Policy.</b> Please note that this is the version that was recently adopted by the District. No Board action is needed for this policy.				9/27/2018
6150	Alcohol, Drugs and Other Substances (School Personnel)	<b>Required Policy.</b> Added language to the 2nd paragraph regarding the prohibition of prescription drugs for which the employee has no prescription as well as the misuse of over the counter drugs.	✓			
6151	Drug-Free Workplace	<b>Required Policy.</b> Removed the last sentence of the 1st para as hard to police/ensure.	✓			
6161	Conference/Travel Expense Reimbursement	Revised policy to incorporate District revisions. This policy still needs to be formally adopted by the District.	✓			
6212	Certification and Qualifications	On page 1, revised the content of the first letter c) to indicate that online verification of an employment applicant's certification status will be used in lieu of printed certificates for current, and potential, employees. Also deleted section on Qualifications of Teachers as unnecessary to be in policy.	✓			

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6212.2	Registration and Professional Development	Revised language throughout the policy for clarity and consistency with applicable laws and regulations. On page 2, revised the Language Acquisition CTLE and Exemption section to address recent amendments to regulation which modify the language acquisition CTLE requirements for school district business leader certificate holders. See 8 NYCRR section 80-6.3(a)(2) and 8 NYCRR Section 154-2.3(k).	✓			
6220	Temporary Personnel	Revised policy to reflect the June 30, 2018 expiration of the amendments to 8 NYCRR Section 80-5.4(c),(d) which allowed an uncertified teacher to work up to 90 days as a substitute teacher.	✓			
6550	Leaves of Absence	On page 2, revised letter b) to reflect the changes to Civil Service Law §§ 159-b and 159-c. Civil Service Law § 159-c was repealed and Civil Service Law § 159-b was revised so that all employees will be granted up to four hours of paid leave on an annual basis to undertake a screening for cancer. These changes went into effect March 18, 2018.	✓			
7131	Education of Homeless Children and Youth	<b>Required Policy.</b> Now titled Education of Students in Temporary Housing, the sample policy was significantly revised in light of the field memo and sample policy on Education of Students in Temporary Housing released by NYSED on March 16, 2018. Following the revisions, the sample policy largely mirrors the sample policy released by NYSED.	✓			
7133	Education of Students in Foster Care	New sample policy 7133, Education of Students in Foster Care. In light of the newly enacted Education Law Section 3244,	✓			
7160	School Census	Deleted first part of the first paragraph under subheading Count of Immigrant Children and Youth. "As a provision of the federal..." so sentence now begins "All local educational agencies..." Removed outdated reference to No Child Left Behind.	✓			
7221	Participation in Graduation Ceremonies and Activities	<b>Required Policy.</b> New Sample Policy. New York Education Law Section 3204 was recently amended to add Section 4-b, which requires districts to permit any student who has been awarded a Skills and Achievement Commencement Credential or a Career Development and Occupational Studies (CDOS) Commencement Credential, but has not otherwise qualified for a Regents or local diploma, to participate in the graduation ceremony and all related graduation activities of his or her high school graduating class.	✓			

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7222	Diploma or Credential Options for Students with Disabilities	<b>Required Policy.</b> Revised language throughout policy for streamlining purposes and to ensure that the policy can absorb future changes to diploma and credential options for students with disabilities.	✓			
7243	Military Recruiters' Access to Students	Title of policy changed to "Military Recruiters and Institutions of Higher Education" as 20 USC § 7908 applies to military recruiters and institutions of higher education. Policy substantially revised. Previously, the policy indicated that the District would ensure that a single notice would be sent to parents to opt out of FERA and military recruiter information. However, if an LEA has not designated one or more of the three items - name, address, and telephone listing - as directory information under FERPA, it still must provide all three items to military recruiters and IHEs, upon request, unless the parent or student over 18 years of ages has submitted a written request to opt out of such a disclosure.	✓			
7260	Designation of Person in Parental Relation	Only change on page 1 and 2. Revised policy to reflect that the time period the designation of a person in parental relation can be effective for was extended from six (6) to twelve (12) months. See General Obligations Law Sections 5-1551 and 1552.	✓			
7320	Alcohol, Tobacco, Drugs and Other Substances (Students)	Added vitamins, supplements, herbs, or similar substances at end of ¶ 1 to assist districts with disciplinary matters. Based on CD #17,269. Removed "Smoking" heading and paragraph to prevent potential conflict with updated sample policy 5640.	✓			
7512	Student Physicals	Policy significantly revised to reflect revisions to school health service regulation, 8 NYCRR § 136.1, and 136.3, effective as of July 1, 2018. Further revisions done to make the language in the policy track more closely to the language in the applicable laws and regulations.	✓			
7513	Administration of Medication	Title of policy changed to Medication and Personal Care Items to better reflect content of policy. Added subheader Feminine Hygiene Products. Subheader added per Public Health Law § 267 which was added as part of the 2018-2019 budget. Effective July 1, 2018, Public Health Law § 267 requires districts to provide feminine hygiene products in schools.	✓			

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7530	Child Abuse and Maltreatment	<b>Required policy.</b> This policy was revised to reflect amendments effective June 5, 2019 to Article 23-B of the Education Law that expand the applicability of provisions requiring reports of child abuse in an educational setting and requiring greater training for covered reporters. As part of the amendments, various definitions were changed and the applicable definitions were updated in the policy to reflect the amendments.	✓			
8240	Instructional Programs: Driver Education, Gifted and Talented Education and Physical Education	Title of policy changed to Instruction in Certain Subjects in order to streamline title. Added a section titled Health and Mental Education. This section reflects the requirements of Education Law § 804 which, effective July 1, 2018, requires districts to have mental health education integrated into their health education programs.	✓			