

**ADDENDUM TO AGENDA  
December 12, 2019**

Presentation of High School Diploma

**CONSENT**

29. To approve the maternity and child rearing leave for Elizabeth Kowalski, to begin approximately February 10, 2020 and continue through approximately May 4, 2020, in accordance with the request.
30. To approve the attendance and participation in the Learning and the Brain Conference: Educating Anxious Brains for Ellie Durfee and Melissa Mitchell, February 14-16, 2020 in San Francisco, CA as professional development under SAIL for a Better Climate Grant and in accordance with the request.
31. To approve the following days as non-instructional days for the senior high school for Regents/local exams: January 22 and 23, 2020.

Revised Motion Language for Executive Session:

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ to move into EXECUTIVE SESSION for the employment history of five particular individuals, legal counsel, a negotiation matter and CSE/CPSE recommendations at (\_\_\_\_ p.m.)

**MOTION CARRIED**

\_\_\_ Yes; \_\_\_ No

Mr. Bryce Thompson, Superintendent  
Attica Central School District  
3338 East Main Street  
Attica, New York 14011

Dear Mr. Thompson:

This letter is to officially notify you, the Board of Education, and the Board Office personnel of my anticipated maternity leave. I have a scheduled C-Section for February 11<sup>th</sup>, 2020, so I intend on my last day be February 7<sup>th</sup>, 2020. I have provided a doctor's note attesting to my disability status. I plan to take the allotted time that my medical provider recommends as maternity leave (which is 8 weeks) as well as an additional 4 weeks of FMLA. However, I do intend to return to finish out the remainder of the 2019-2020 school year after that time is over. If more information is needed regarding this situation, please don't hesitate to contact me.

Sincerely,

Elizabeth Kowalski

**RECEIVED**

**DEC 06 2019**

**ATTICA CSD  
DISTRICT OFFICE**

C29

# Attica Senior High School

3338 East Main Street \* Attica, New York 14011

Phone: 585-591-0400 \* Fax: 585-591-4987

Josh C Audsley, *High School Principal*

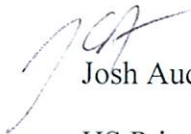
John H. Spink, *Assistant Principal*

To: Bryce Thompson, Superintendent  
From: Josh Audsley, HS Principal  
Date: December 9, 2019  
Re: January 2020 Regents Exam Week

---

Mr. Thompson,

This will serve to follow up our conversation concerning January 2020 Regents Exam week. As you are aware January 2020 Regents Exam week is Tuesday, January 21<sup>st</sup> through Friday, January 24<sup>th</sup>. I am requesting that the high school not be in regular class session on Wednesday, January 22<sup>nd</sup> and Thursday, January 23<sup>rd</sup>, so we can administer local finals and mid-terms in conjunction with Regents exams scheduled for those days. All students will return to regular instruction on Friday, January 25<sup>th</sup>. Please let me know if you have any questions. I appreciate your consideration of this request.

  
Josh Audsley  
HS Principal

**RECEIVED**

**DEC 09 2019**

**ATTICA CSD  
DISTRICT OFFICE**

C30



1950

DEC 28 1950

LIBRARY  
UNIVERSITY OF CALIFORNIA

# Request for Conference/PD Through SAIL for a Better Climate Grant

Please Type or Print Information. Print Completed Form and Submit to Matt Stroud for Initial Approval

Person (s) Requesting Approval	Name	Ellie Durfee, Melissa Mitchell
	School Building	Attica Middle School

Conference Title	Educating Anxious Brains: Creating Calm, Connected, Mindful and Trauma Sensitive Schools	Date(s) of Conference	Feb. 14-17 2020
------------------	--	-----------------------	-----------------

Location/Address	San Francisco, California
------------------	---------------------------

Alignment with Grant Goal(s)	This conference includes sessions geared toward educating students in the climate of anxiety and stress; which are both highly prevalent in many student's daily lives. Sessions are taught by top professionals in the fields of psychiatry, education and behavioral medicine. They include topics such as helping kids thrive in a stressful world, creating trauma sensitive schools, reducing stress and anxiety and building positive, secure relationships. This conference aligns with the goals for the SAIL grant because it teaches educators how stress and anxiety affect student brains and learning. Strategies taught at the conference help schools and educators understand how to combat stress and anxiety in students and help them succeed. In turn, school environments will benefit with higher student success rates, stronger interpersonal relationships and an overall positive culture within the school community. This conference presents plans of actions to create school environments that reflect a calm, connected, mindful environment, conducive to student learning and success.
------------------------------	--

How will information be shared with others after the conference/PD is complete?	Information will be shared with both the 6th Grade department and district-wide in order to implement strategies that create a positive school climate. Materials and ideas will be distributed in the department as well as to administration. The information gathered at this conference will carry over into the new programs created by the SAIL grant including Summer Mindfulness Camp and the Restorative Practices/PRIDE program. Both of these new programs are coordinated by Ellie and Melissa.
---	---

- SAIL Grant Goals: 1. Implement an expanded MTSS that is trauma-sensitive, culturally competent, and evidence-based; increases student engagement, provided out-of-school-time supports and activities; and takes a Whole School, Whole Community, Whole Child Approach.  
 2. Collaborate with Community Partners to implement opioid abuse prevention and mitigation strategies

Estimated Expenses Associated With Attending Conference—Fill in all estimated cost blanks (use N/A or 0 if no expense)

Travel:	Estimated Cost	Indicate Airline
Air Fare (Round trip)	1,500	Jet Blue
Ground transportation/Round Trip Mileage		
Use Google Maps for Miles Start at the school. Multiply mileage by 0.58		
Estimated Parking, Tolls, Uber, Taxi. etc.	250	
Lodging: Cost of Stay x Number of Nights	450 X 3 nights	
Meals Per Diem Rate x Number of Days	200 X 3 days	
Conference Registration	\$1,198	
Other (Please provide details below)		
Total Estimated Cost	4,898.00	

Details for additional expenses (if necessary)

Please print the form for signatures

Applicant Signature	<i>Ellie Durfee</i>	Date	12/5/19
Grant PD Coordinator	<i>Matt Stroud</i>	Date	12/5/19
Building Principal	<i>Paul Clark</i>	Date	12/6/19
Grant Project Director	<i>Sherry Bennett</i>	Date	12/6/19
Superintendent		Date	
BOE approval (if required)		Date	

C31

**Notes:**

- An itemized bill and claim form must be submitted to the Grant PD Coordinator before payment will be processed.
- State law prohibits reimbursement for sales tax, as well as, alcoholic beverages
- The Superintendent of Schools may approve two school days for personnel to attend conferences or workshops.
- Requests for more than two days require the Board of Education's approval
- Conference or workshop requests which exceed 400 miles one way, regardless of the number of days, require Board of Education approval.