

Sheldon Elementary
Board Of Education Report
November 8, 2012

- Sheldon students enjoyed participating in all the Red Ribbon Week activities and we appreciated having the high school students visit us on several mornings to promote the program and activities. The culminating activity of the Senior Parade was exiting. Thank you to the High School.
- The Sheldon Compact Team has made a goal this year of having all our students know the math facts, appropriate to their grade level with fluency by the end of the school year. The math facts are aligned with the Common Core State Standards. During the Parent/Teacher conferences in November, parents will receive a packet of resources to assist in reaching this goal. Home/School contracts will also be signed.
- The Oak Orchard Health Preventive Dental Services unit came to Sheldon to speak with our third graders on October 22nd about the sealant program. Students were sent home with information as to how parents can sign up for this service.
- The Sheldon PTG has several activities coming up. The Fall Book Fair will be held during Parent/Teacher conferences, the Annual Holiday Shop will be held for students on November 29th and a Family Movie Night will be held on November 30th.
- Our Winter Concert will be held on December 6th beginning at 7:00 p.m. in the High School Auditorium.

Respectfully,
Karen Tomidy, Principal

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Prospect Elementary School

Board of Education Report – November 1, 2012

Prospect Elementary School participated in the events of Red Ribbon Week. The students seemed to enjoy the daily activities and we look forward to participating in red Ribbon Week as a district in the future.

The Oak Orchard Health Preventive Dental Services mobile unit was at Prospect Elementary School on October 22nd, 2012 to speak to our second and third grade students about a sealant program. Information was then sent home to parents of these students indicating how to sign up for this service. The mobile dental unit is scheduled to complete this service on November 19th, 2012 for any students who are signed up for the program.

The Senior Halloween was a huge success! Thank you to the Senior Class and their advisors for stopping by to show off their costumes!

The November assembly was held on November 1, 2012. Mrs. Bifarella, assisted by Mrs. Parkhurst's fourth grade students, performed a song to remind students how to be prepared for physical education class. We provided the students with facts about Veteran's Day and Mrs. Stenson's fourth grade students performed the song, *Everyday Heroes*. As a surprise to all, they then sang a song about Chipper Jones, in honor of his retirement from baseball. In celebration of Thanksgiving, we exited the auditorium to the sounds of Native American flute music.

Just a reminder.....

Our Parent Teacher Group is currently conducting their annual Basket Raffle. Each classroom has donated a basket to the raffle and the baskets are on display in the main hallway of the school. The drawing will be held at 8:45 on November 15th in our multi-purpose room. (you need not be present to win.) So, I invite everyone to support our PTG and BUY THOSE TICKETS!

Upcoming Events:

November 7th and 8th - Parent-Teacher conferences 12:00 – 5:00.

Student dismissal at 10:45 on 11/7, 11/8, and 11/9.

November 15th – Special Assembly for Basket Raffle 8:45 A.M.

November 29th – 3rd and 4th grade evening chorus concert – 7:00 P.M.

Middle School BOE Report for 11/8/12

- Compact is hosting its first "Family Fun Night" on Friday November 2nd. All Middle School families are welcome to come and use the pool, play volleyball, basketball and other age appropriate activities.
- We are having a Veterans Day assembly on November 8th. Guest speaker, Steve Appleby will be attending to speak on Veterans Day from the Eldred WWII Museum in Eldred, PA. The High School Band will also be playing a couple patriotic songs during the assembly.
- The 6th Grade attended a field trip on October 29th to the Buffalo Museum of Science and UB to view a play titled "Arc Attack".
- The Middle School History club will be sponsoring a Chicken BBQ on November 2nd; the proceeds will benefit this year's trip to Washington DC.
- Red Ribbon Week was October 23rd-30th, there were a variety of activities that occurred each day. The week was highlighted with free cheese sticks and mustaches donated by Upstate Milk, High School students volunteering their time at Sheldon and Prospect facilitating different themed activities throughout the week and most impressive was the diversity of students, clubs and student groups that all got involved and worked together to promote this worthy message.
- Our OLWEUS theme for the month of November is "communication". Classroom meetings are going very well, I have received much positive feedback from both students and teachers regarding the lessons and relationships that are being formed.

Attica Senior High School

3338 East Main Street * Attica, New York 14011
Phone: (585) 591-0400 * Fax: (585) 591-4484

Kenneth L. Hammel, Principal
John Spink, Assistant Principal



SHS BOE Report for 11/8/12

- Sectional update: Girl's Soccer lost to Pal-Mac 3-2 in quarterfinal play; Volleyball beat Hornell and Dansville, and will play in the Section V Championship game on Friday night against Waterloo @ Pittsford Sutherland; Football beat Mynderse Academy (Seneca Falls) then fell to Hornell in semi-final action at Sahlen's Stadium; Cheerleading took 7th place at the Section V Championships at RIT; and the Boy's/Girl's Cross Country teams compete on 11/3 @ GCC (Girl's @ 10:30 / Boy's @ 11:30). JV/Varsity sports will begin on November 5th.
- 10/26 – Biology students attended the Genetic Update Conference at Sweet Home High School. Students learned about specific areas of genetic study and gained exposure to careers in research and the Sciences.
- The senior class spent Halloween morning enjoying cider and doughnuts, marching the MS/SHS halls, and heading out to the elementary schools to see the younger students. The costumes were fun and creative with a focus on groups. (Rock Bands, Rodeo Clowns, Harry Potter, Pac-Man, Legos, Peanuts Gang, and many more).
- The Physical Education staff received Adventure-Based-Learning training on the new outdoor teaching station. This is a part of the PEP grant which also covered the training and substitutes. The swimming unit will begin on November 5th.
- The Sociology students made a visit to the prison to connect their studies to authentic situations which impact our society. It was an eye opening experience for staff and students.
- 11/14 - the sophomores interested in vocational training will visit GVEP to observe the different programs offered.
- 11/15 – Open House 4:30 – 7:00 pm in the SHS Gynasium
- 11/1 – FYE classes continued their college visits at University of Buffalo, Canisius, and Daemen.
- 10/29 – The National Honor Society and UNYTS ran a blood drive in the SHS. This is the first of two blood drives that NHS helps to facilitate. The next will be in the spring with the American Red Cross.
- 11/19 – ACS will host the Attica Town Board meeting @ 12:30 in the PAC. A special ceremony honoring the armed services will be a part of the event.

Thank you,

Ken Hammel

ATTICA CENTRAL SCHOOLS
DAVID BARBER
SUPERINTENDENT OF BUILDINGS AND GROUNDS

INTEROFFICE MEMORANDUM

TO: KELLY BISSELL, JOHN SPINK, KAREN TOMIDY, AMY MEYER, ERIC ROMESSER,
KAREN KUT, SANDY EWERT, STEPHEN DZIAK, PAUL CLARK, JOHN POLITO,
GINA LEPSCH, STEVE LANE, MIKE CENTRONE, TONY SANTORO, CURTIS
FEARRINGTON, GREG RUDOLPH, IVAN CARRASQUILLO AND BRENDON
BURG

FROM: DAVE BARBER

SUBJECT: DISTRICT HEALTH AND SAFETY MEETING MINUTES

DATE: OCTOBER 25, 2012

MINUTES

Minutes of the District Health and Safety Committee on Wednesday October 25, 2012 in the High School Library Conference Room at 1:45 p.m. Members absent: Karen Tomidy, Kelly Bissell, John Polito, Eric Romesser, Steve Lane, Sandy Ewert, Paul Clark

Old Business

- Injury report review – The report was reviewed from August and September. There was discussion related to an incident during which a child was hit in the head by a pumpkin. Most were athletic/ phys ed. related injuries.
- PBIS/ Olweus programs – Both anti-bullying programs are fully implemented in the district. The programs have been well received.
- Drills – All buildings are completing the necessary fall fire drill schedule. Sheldon and Prospect have both completed an evacuation drill. Sheldon is now relocating in a different place than in the past. The drills went well. An emergency preparedness drill at the HS/ MS complex needs to be done sometime this year.
- PEP Grant update – We are continuing to collect data. Some new components of the grant are complete – outdoor sand volleyball courts, outdoor basketball courts and an outdoor team challenge course. We are entering the third and final year of the grant at the end of which we can open the facilities for community use. We need to get started in planning how to administrate that.

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- GVEP Health and Safety regional meeting info – Last meeting was held in August. Notable items from that meeting: whooping cough is becoming a problem in Livingston County this summer and bedbugs continue to become more prevalent – although not necessarily in public schools yet.

New Business

- Connors Security Consulting – Dave Connors gave a description of the work they will be doing in the district over the next few months to assist us in improving our Emergency Preparedness/ Response plans.
- AED replacement/ upgrades – During the summer we replaced 2 of the district's 7 AEDs. The units are nearing the "end of life" and as they need batteries or pads we are upgrading to new equipment.
- Stadium bleacher railing upgrades – During the summer we added wire mesh to the side rails of the stadium bleachers in an effort to prevent anyone from falling or jumping off the sides. John Spink mentioned that he had a request from a spectator to add a handrail up the stairways of the bleachers. Dave will look into this improvement.
- Livonia Central fire – On July 5th Livonia had a major fire at the Elementary school during a roof replacement which left extensive damage. Mike Centrone (Utica National) provided more detail and noted the importance of being diligent in having the proper contracts in place before doing a construction project.
- Hillcrest Issue – The fire inside the pile of glass debris is out at Hillcrest and air quality within the village has improved greatly. We had students and staff that were affected by the smell but overall we were able to conduct business as usual during the work. The Superintendent continues to communicate with the DOH and Village officials regarding the rest of the operation.
- Utica National on-line Safe Schools Training – Mike Centrone provided a description of the free services available and of which Attica Central is partaking, in the form of school specific on-line training programs. They offer 250 separate courses for school personnel. We have signed up and have begun to build the database of employees and courses they will take.
- Round Table – Greg reported that the Wyoming County Sheriff's Dept recorded 40 responses at our schools from 9/2011 to 9/2012. Most of the responses were for Deputy Carrasquillo to visit the schools. He also mentioned that like the school, the Sheriff's Dept. is updating training and techniques in response to all types of emergencies. Karen Kut mentioned that the new slushy machines have had electrical issues at the Elementary schools. Dave will investigate.
- Next meeting – The next meeting is scheduled for December 12th. We also scheduled one for February 20th and May 8th 2013.

Call to Order

Following a 5:30 meeting with Dan White, Sheila Wallenhorst and Mike Doughty from Monroe 1 BOCES regarding the DS search process, the regular meeting of the Genesee Valley Educational Partnership was called to order on Wednesday, October 17, 2012, at 6:35 p.m. by Board President Betty Lapp, in Conference Room A, 80 Munson Street, LeRoy, New York.

Roll Call

Members Present:

Betty Lapp	Ed Engel
Gail Stevens	Dave DeLaVergne
John McCreedy	Dick Wilcox
Dave Woodruff	Matt Crane

Members Absent:

Jim Morey
Bill Kane

Others Present:

District Superintendent Michael Glover, Assistant Superintendent Greg Macaluso, Chief Financial Officer Daniel Groth, Chief Human Resources Officer Stephen Mahoney, Director of Instruction Julie Donlon and Board Clerk Susan Brown; staff members Chris Bonacquisti and Michelle Klingensmith, External Auditor Tom Lauffer, CTE student Connor Crane, and guest Ernest Haywood.

Ms. Lapp led the Pledge of Allegiance.

Agenda Adopted

Moved by Mr. Wilcox, seconded by **Mr. Engel**, that the Agenda be adopted with a reorder (moved Program Reports first) and the addition of 2 field trips.

Yes – 8

No – 0

Motion Carried.

School Boards Recognition

School Boards Recognition

On behalf of faculty and staff, Chris Bonacquisti and Michelle Klingensmith expressed great appreciation for the GVEP Board. In recognition of School Board Appreciation Week a donation to the Livingston County Food Pantry was made on the Board’s behalf. The Teachers’ Association, School Related Personnel Units and Administrative Group contributed.

Program Report

Wyoming County Business Education Council

Linda Leblond, Coordinator of the Wyoming County BEC provided the Board with a brief overview of the Program. The mission of the Wyoming County Business Education Council is to foster partnerships between businesses and school districts within Wyoming County. The goal of these partnerships is to offer direct services to help educators find new ways to integrate work readiness skills into classrooms. Besides businesses and local school districts, the Council includes Wyoming County government, the United Way of Wyoming County, Genesee Community College, and the Sallie Mae Foundation. The BEC provides a number

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of programs to area schools including Junior Achievement, career awareness opportunities and job shadowing. Additional programs include character education, college fairs, summer career camps, Criminal Court Day, Farm-to-School, the Great Hospital Adventure, and the Western NY Aviation Camp. The BEC is a not for profit old 501(c) 3 agency created 31 years ago and is a program of the Genesee Valley Educational Partnership.

Executive Session

Moved by Mr. Engel, seconded by **Dr. Woodruff**, to enter Executive Session at 7:15 p.m. to discuss the employment history of particular employees and negotiations.

Yes – 8

No – 0

Motion Carried.

Return to Public Session

Moved by Mr. Crane, seconded by **Mr. McCreedy** to return to Public Session at 7:23 p.m.

Yes – 8

No – 0

Motion Carried.

**Minutes of Previous Meeting
Approved**

Moved by **Dr. Woodruff**, seconded by **Mr. DeLavernge**, to approve the minutes of the September 19, 2012 Regular Meeting.

Yes – 8

No – 0

Motion Carried.

**Treasurers' Reports and Budget
Amendments Received**

Moved by **Mr. Wilcox**, seconded by **Mr. McCreedy**, to receive the Treasurer's Reports for the months of August 2012 and Central Treasurers' Reports for July and August 2012 and Budget Amendments for the period September 1-30, 2012.

Yes – 8

No – 0

Motion Carried.

Treasurer Reports as received are listed on Schedule VI.A, Central Treasurer Reports are listed on Schedule VI.B and Budget Amendments are listed on Schedule VI.C and placed in the supplemental agenda file. Permanent reports are on file with the Treasurer.

Report of the External Auditor

Tom Lauffer, of Raymond F. Wager, CPA, PC, presented the results of the annual external audit for the year ending June 30, 2012.

Albany Report

Albany Report

Dr. Glover gave a verbal report of the DS Meeting held on October 15 & 16, 2012. A written report will be made available on the BOE Web Site. Topics included:

- Focus Schools/Districts

- BOR Meeting Highlights
- IEP diploma
- Feedback on implementation of initiatives
- Network Team Training
- Technology Readiness
- State Aid Growth
- CTE Pathways
- Cap Project approval time
- Textbook Aid
- BOCES Education Consortium
- John Sipple (hired by SED as a Consultant)
- Fiscal Distress List
- NYSCOSS Visioning Committee
- Jacinda Conboy – Model Superintendent’s Contract
- Stock Takes – Commissioner King
- Regents SA Proposal – Commissioner King
- Preschool Special Education
- Universal or Targeted Pre-K Programs
- PARCC
- Testing Guides
- 2013-14 Assessment Calendar
- APPR
- State Teacher and Leader Education Network
- State Certification exams
- CTE Assessments

Report of the Independent Auditor Received

Moved by **Mr. Crane**, seconded by **Mr. Engel** to receive the Annual Audit Report ending June 30, 2012 of the Genesee-Livingston-Steuben-Wyoming BOCES as submitted by Independent Auditors, Raymond F. Wager, CPA, PC.

Yes – 8

No – 0

Motion Carried.

Board Policy 5186/6215 Adopted

Moved by Dr. Woodruff, seconded by Mr. DeLavernge to adopt the second and final reading of new Board Policy # **5186/6215 Dignity For All Students Act.**

Yes – 8

No – 0

Motion Carried.

First Reading of new Board Policy #6270

The Board reviewed and discussed the first reading of new Board **Policy #6270 Student Use of Computerized Information Resources (Acceptable Use Policy).**

Resolution regarding the Central Business Office Functions and Dansville CSD Approved

Moved by **Mr. Crane**, seconded by **Mr. Wilcox** to adopt the following resolution regarding the Genesee Valley Educational Partnership’s Central Business Office Functions as they relate to Dansville CSD:

WHEREAS, by resolution of September 25, 2012 and pursuant to Civil Service Law Section 70, the Dansville Central School District transferred that District's payroll functions to the Genesee, Livingston, Steuben, Wyoming Board of Cooperative Educational Services, effective November 1, 2012 unless some other and later effective date be specified by resolution of this Board,

BE IT HEREBY RESOLVED, upon the recommendation of the District Superintendent and pursuant to Civil Service Law Section 70, that the transferred payroll functions are hereby assumed by the Genesee, Livingston, Steuben, Wyoming Board of Cooperative Educational Services, effective November 1, 2012.

Yes – 8

No – 0

Motion Carried.

Resignation of Stanley Barringer

Moved by Mr. Engel, seconded by Mr. DeLavernne, to accept, with regret, the resignation of GVEP Board member, Stanley Barringer and approve the following resolution regarding replacement:

Resolved, that the Clerk is directed to call for nominations for the seat formerly held by Stanley Barringer, that nominations must be received by the Clerk not later than Friday, November 9, 2012 and that a special district election be held on Wednesday, December 12, 2012.

Yes – 8

No – 0

Motion Carried.

Administrative Reports

The reports of the Assistant Superintendent of Instruction, Chief Financial Officer, Chief of Human Resources and the Director of Instruction were reviewed. After brief comments regarding their reports, each administrator present answered questions asked by the Board Members.

BOARD FORUM

The Board reviewed the Calendar of Events

Betty Lapp:

- Billy Easton Press Conference
- GVSBA Dinner Meeting with Billy Easton
- Attica & Alexander BOE Meetings
- GVSBA Legislative Committee Meeting
- GVSBA Board Presidents Meeting
- CTE Open House at the Batavia Campus
- SRP Association Dinner Meeting

Dick Wilcox:

- Billy Easton Press Conference

- GVSBA Dinner Meeting with Billy Easton
- GVSBA Legislative Committee Meeting
- GVSBA Board Presidents Meeting

Gail Stevens:

- Billy Easton Press Conference
- GVSBA Dinner Meeting with Billy Easton
- CTE Open House at the Batavia Campus

Dave Woodruff:

- Billy Easton Press Conference
- GVSBA Dinner Meeting with Billy Easton
- CTE Open House at the May Center

Matt Crane:

- Billy Easton Press Conference
- GVSBA Dinner Meeting with Billy Easton
- CTE Open House at the May Center

Ed Engel:

- Billy Easton Press Conference
- GVSBA Dinner Meeting with Billy Easton
- Rural School Executive Committee Meeting
- GVSBA Legislative Committee Meeting
- GVSBA Board Presidents Meeting
- CTE Open House at the Batavia Campus

Jim Morey: (Reported electronically)

- Sept. 20th – NICE Committee Meeting
- Sept 26th – Teachers Association Dinner Meeting
- Sept. 27th – GVSBA Billy Easton Fiscal Equity Dinner Meeting
- Sept. 28th – Marketing Committee Meeting

Moved by Mr. DeLavergne, seconded by Mr. McCreedy to approve the following Program & Instruction Items, as recommended by the District Superintendent:

ECA and Class Clubs, Advisors and Officers Approved

Approve Batavia Campus National, ECA and Class Clubs, Advisors and Officers for the 2012-2013 school year.

Field Trips Approved

Approve field trips:

- 1 (Pre-approved by Dr. Glover) 8 Criminal Justice students and 2 chaperones to attend the 5K Ramon Run/Walk in Genesee on Saturday, September 28, 2012 to serve as crossing guards for the event.
2. (Pre-approved by Dr. Glover) 15 Cosmetology students and 2 chaperones to attend the New York State Cosmetology Association, Inc. Student Competition in Canandaigua, NY on October 15, 2012. Cost to Students \$232.50. Cost to GVEP \$72.85, for transportation and chaperone expenses.
3. 24 Batavia Academy students and 5 chaperones to attend a play at GCC on Thursday, October 25, 2012. No Cost.
4. 16 HOSA students, 2 chaperones and one bus driver to attend the NY

HOSA Fall Conference, November 1-2, 2012, to be held at the Hilton Garden Inn in Troy, NY. One student (HOSA Officer) and one chaperone (Mrs. Emerson) will attend beginning October 31, 2012. Cost to Club \$2,743.32 (61%). Cost to GVEP \$1,778.47 (39%).

- 5. Approximately 50 Conservation and Animal Science Students, five chaperones, and one bus driver to attend the Camp Oswegatchie Adirondack Leadership Training and Environmental Education Retreat in Crogan, NY, November 15-16, 2012. Partially Grant funded. Cost to FFA Club \$524.12. Cost to GVEP \$1,572.36.

Added:

- 6. 16 FFA students and 2 chaperones to attend the FFA Leadership Summit (C.O.L.T.) to be held at Cornell University in Ithaca, NY on Saturday, November 10, 2012. Cost to Club/students \$486.89. Cost to GVEP \$162.30.
- 7. 4 students from the LIVES Program and 2 chaperones will attend and present their research findings at the NYS Council for Exceptional Children’s Conference to be held in Saratoga Springs, NY, November 2-3, 2012. 100% cost to GVEP of approximately \$1,691.72.

Yes – 8

No – 0

Motion Carried. (for all Program & Instruction Items)

Moved by Mr. Crane, seconded by Dr. Woodruff to approve the following Personnel Items, as recommended by the District Superintendent:

Instructional & Support Personnel Schedules Approved

Approve the following Instructional & Support Personnel Schedules as recommended by the District Superintendent.

Instructional:

- IP 1 - Resignations
- 2 - Retirements
- 3 - Probationary Appts.
- 4A - Temporary Appts: Substitutes
- 4B - Temporary Appts: Above Contract
- 4C - Temporary Appts: Other
- 4D - Temporary Appts: Casual Employees
- 4D.FP - Temporary Appts: Casual Employees w/student contact
- 4E - Temporary Appts: Adult Education
- 5 - Part Time Appts.
- 6 - Tenure Appts.
- 7 - Leaves of Absence
- 14 - Reappointments

Support:

- SP 1 - Resignations
- 5 - Permanent Appts.
- 8A - Temporary Appts: Substitutes
- 8B - Temporary Appts: Other
- 9A - Full-Time Non-Competitive Appts.

- 9B - Part-Time Non-Competitive Appts.
- 10 - Leaves of Absence
- 11 - Change of Status
- 15A - Regional Summer School Appts.
- 16 - Volunteers

(Instructional Personnel Schedules as approved are listed XI.A.1 and Support Personnel Schedules are listed on schedule XI.A.2, and placed in the supplemental agenda file.)

Occasional Drivers Approved

approve Occasional Drivers.

(Occasional Drivers as approved are listed on Schedule XI.B and placed in the supplemental agenda file.)

Yes – 8

No – 0

Motion Carried. (for all Personnel Items)

Informational Items

The **Board** reviewed a Memorandum of Agreement with the Teachers Association regarding Skills USA Club Advisors.

Moved by Mr. Wilcox, seconded by Mr. Crane, to approve the following Business and Finance Items, as recommended by the District Superintendent:

**Contracts/Agreements Approved,
Grants Accepted**

approve contracts and agreements, authorizing the District Clerk to sign on behalf of the Board, and to accept grants.

(Contracts and Agreements as approved and Grants as accepted are listed on Schedule XII.A. and placed in the supplemental agenda file.)

Donations Accepted

accept the following donations:

1. A 2001 Chrysler Intrepid #2C3HH46H71H689478 received from Patricia Pike of Perry, NY, provided to the May Center Auto Tech Class.
2. An assortment of hand tools received from Tractor Supply Company of Warsaw, NY, provided to the May Center Building Trades Program.

WIA Negative Balance Closed

authorize the reconciliation and close-out of the Adult Education-Livingston County WIA negative balance (\$19,486) against the Adult Education (LPN) fund balance.

**Genesee County Incarcerated Youth
Negative Balance Closed**

authorize the reconciliation and close-out of the Adult Education-Genesee County Incarcerated Youth negative balances incurred in 2010-2011 (\$22,711) and 2011-2012 (\$15,948) against the Adult Education (LPN) fund balance.

Internal Bidding Calendar Approved

approve the 2013-2014 Internal Bidding Calendar.

Yes - 8

No - 0

Motion Carried. (for all Business & Finance Items)

Miscellaneous

The **Board** received:

- "Highlights" from September 2012 Board Meeting

Adjournment

Moved by Mr. Wilcox, seconded by Mr. Crane to adjourn the meeting at 8:35 p.m.

Yes - 8

No - 0

Motion Carried.

Susan Brown
District Clerk