

Subject: BOE Report SHS
From: Josh Audsley
Date: 10/03/13
To: Mr. Thompson & the Attica CSD Board of Education

-PGC Subcommittee met to finalize the plans for the 10/11/13 PGC Day

-The UNYTS Blood Drive was held on September 30th and by all accounts was a success.

-Erica Frongetta took the FYE class to St. John Fisher for a college tour on 10/3/13.

-Thomas Finnigan, a senior, traveled to Albany on September 23rd to receive the "Outstanding Youth Court Volunteer Award". Thomas was one of only 3 students across New York State to receive this prestigious award. The award was presented by the US Attorney's Office for the Northern District along with the Association of New York State Youth Courts and the New York Bar Association Special Committee on Youth Courts. The award was presented at a special ceremony honoring Youth Courts at the James T. Foley Courthouse in Albany. Thomas received this award for his "Dedication and Outstanding Service to Wyoming County Youth Court".

In their nomination of Thomas for this award the Wyoming County Youth Court described Thomas this way: "Thomas Finnigan is a great example of a Youth Court Volunteer. Thomas is a role model to his peers and fellow Youth Court members. Thomas is our "go to" person when we need someone to volunteer for something and he is always willing to step up. Thomas has been a Youth Court member for three years. During his entire time as a Youth Court volunteer, he has exemplified many outstanding characteristics. He is always well prepared for training and cases, always professionally dressed, and prompt. He is able to take on any Youth Court role with ease. He embraces his role as a Youth Court member and is the person other Youth Court members go to for guidance. Thomas is an all around great person and gets along well with everyone and always has a positive attitude. He is a natural leader who leads by example. Proof of that can be found in Thomas receiving the Wyoming County Youth Board "Leadership Award". This is an award that is voted on by fellow Wyoming County Youth Board members."

Thomas has clearly distinguished himself as a Youth Court member and is a very worthy recipient of the award he received in Albany. Congratulations to Thomas.

-On October 10th we will be taking 28 students to GCC for their 2nd Annual Harvest Festival. The Harvest Festival provides students the opportunity to explore Agri-Business education and opportunities.

-On October 16th we will be administering the PSAT.

-On October 18th we will be hosting the Western New York College Fair with approximately 15 area colleges in attendance.

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Middle School BOE Report for 10/10/13

- Middle School Open House was held September 26th. The event was a success and there were many families in attendance at each grade level. National Junior Honor Society played an active role, serving as guides and handing out agendas to parents– Thank you to those students!
- Student Government elections were held on October 1st, and officers were elected. The 2013-2014 officers are excited to begin their roles as student representatives.
- The 8th Grade Class attended Career Day at Perry Central School on October 8th.
- Partners for Prevention will be conducting the Prevention Needs Assessment Survey for 7th and 8th grade students the week of October 14th. The survey measures alcohol, tobacco, and drug use, the factors that place students at risk for problem behaviors, and any factors that protect students from problem behaviors. A copy of the survey will be available on the district website for parents to view.
- The Compact Team will host a Fun Night for the 5th and 6th grade students from 6:00-8:00pm on October 18th. This is a great event for the students and an opportunity to them to spend time with their peers.
- Red Ribbon Week is coming up soon (October 23rd-31st)! The guidance department is working closely with Partners for Prevention to plan an exciting and informative week for the students. This years theme is “A healthy me is drug free”.

Prospect Elementary School
Board of Education Report
October 10th, 2013

October Assembly – Our fourth grade students made a presentation to the entire school about how to be safe in the classroom.

Project Read is organized by Kindergarten teachers Kristin Janes and Chaunda Hertel and Reading teachers Jill Barron and Julie Eldridge. Students who read with their families for 20 or more days during each month will receive a charm to add to a charm key ring. If they participate every month they will receive a special reading charm, a free book and a coupon to use at our school store. This program is sponsored and paid for by our Prospect Parent-Teacher Group.

Olweus Bullying Prevention Program – Teachers have been conducting classroom meetings and have completed 4 sessions. The feedback from our teachers continues to be positive.

Faculty Meeting with Sheldon faculty was conducted on 10/3/13 – Chris Harris presented information from the BOCES School Library System. He demonstrated how to find resources for teaching the Common Core.

Jim Maginn presented an overview on how to use Data Warehouse and how to analyze our own school data for grades 3-4 ELA and Math. He is willing to return and work more with individual teachers and/or grade levels.

Upcoming Events:

October 7th -10th: Fire Prevention Week

October 15th – 18th: Bus Safety Week

October 23rd – 31st – Red Ribbon Week

Sheldon Elementary School

Board of Education Report

October 10, 2013

- Sheldon Open house was held on October 3, 2013. Open House was well attended and many families came with younger siblings and grandparents. Parents had the opportunity to sign up for parent/teacher conferences, Sheldon Compact Team, and Sheldon Parent/Teacher Group activities. We also had parent information sheets available about the Common Core State Standards.
- Sheldon and Prospect held a joint faculty meeting on October 2nd with two guest speakers. Jim Maginn from the School Improvement Office at GVEP provided information to teachers regarding NYS Assessment data that is available on Datawarehouse to use for instructional purposes. Chris Harris from the School Library Service at GVEP showed teachers the tremendous resources available on their website to assist teachers in implementing the Common Core State Standards.
- As part of our PBIS district wide initiatives, Sheldon Elementary will be participating in Red Ribbon Week activities, along with the Middle School students. Red Ribbon Week is October 23 – 31, 2013.

ATTICA CENTRAL SCHOOL DISTRICT
AUDIT COMMITTEE MINUTES
September 26, 2013

Meeting began at 6:06 p.m.

Members Present: Jeffrey Huber, Stephen Lane, and Steven Witkowski
Others Present: Bryce Thompson, Stephen Dziak
Kathryn Barrett, Freed Maxick (External Auditor)

Financial Highlights:

- Audit went very smoothly
- No audit adjustments
- School staff organized/ready
- Good financial condition
- Revenues/Expenditures very good

Legal Reserve

- \$850,000 - Case resolved. Mrs. Barrett will research transferring balance.

Budget Process is Solid

- Budget for the worst – plan for the unexpected.
- Contract settlements have had favorable results.

School Lunch Fund

- Did very well
- Still had a positive result

Management Discussion/Analysis

- First section is a suggested read

Completed required GASB procedures this past year.

- There are a few more for the upcoming year

Clean opinion on extra-curricular accounts.

Any projection on impact of US Affordable Care Act?

- It is a moving target.
- Schools have negotiated contracts that are equal across the district. Will not have as great an impact as on the private sector.

Adjourned: 6:40 pm

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APPROVED MINUTES

Genesee-Livingston-Steuben-Wyoming Educational Partnership

August 21, 2013

Call to Order

The regular meeting of the Genesee Valley Educational Partnership was called to order on Wednesday, August 21, 2013, at 6:30 p.m. by Board President Dick Wilcox, in Conference Room A, at 80 Munson Street, LeRoy, New York

Roll Call

Members Present:

Matthew Crane	John McCreedy
Dave DeLaVergne	Jim Morey
Ed Engel	Gail Stevens
Norbert Fuest	Richard Wilcox
Ernie Haywood	J. David Woodruff
William Kane	

Members Excused:

Others Present:

District Superintendent Kevin MacDonald; Assistant Superintendent Julie Donlon, Chief Financial Officer Daniel Groth, Chief Human Resources Officer Steve Mahoney, and Board Clerk Diana Gurak

Pledge of Allegiance

Dick Wilcox led the Pledge of Allegiance.

Executive Session

Moved by Mrs. Stevens, seconded by **Mr. Engel**, to enter Executive Session at 6:31 p.m. to discuss a specific personnel matter and potential litigation.

Yes – 11

No – 0

Motion Carried.

Return to Public Session

Moved by Mr. Morey, seconded by **Mr. Engel**, to return to public session at 7:13 p.m.

Yes – 11

No – 0

Motion Carried.

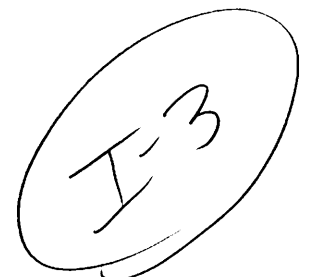
Agenda Adopted with Addendum

Moved by Mrs. Stevens, seconded by **Mr. Crane**, that the agenda be adopted with the addition of a personnel item to abolish the position of Resource Specialist.

Yes – 11

No – 0

Motion Carried.

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APPROVED MINUTES

Genesee-Livingston-Steuben-Wyoming Educational Partnership

August 21, 2013

**Minutes of Previous Meeting
Approved**

Moved by **Mr. Haywood**, seconded by **Mr. Woodruff**, to approve the minutes of the July 17, 2013 Re-organizational and Regular Meeting.

Yes – 10 No – 0 Abstain – 1 (Mr. DeLaVergne)

Motion Carried.

**Treasurer's, Central Treasurers'
and Budget Reports Received**

Moved by **Mr. Morey**, seconded by **Mr. Kane**, to receive the Treasurer's and Central Treasurers' Reports for the month ending June 2013.

Yes – 11 No – 0

Motion Carried.

Treasurers' Reports as received are listed on **Schedule V.A-C.** and placed in the supplemental agenda file.

Albany Report

Mr. MacDonald briefly reported on the following from the District Superintendent meeting held on August 6, 2013:

- Tax Cap
- Comptroller's Office re: Irrevocable Trust
- Common Core
- Growth Scores
- CTE Pathways
- APPR
- SAFE Legislation

**MOU between SRP and GVEP
Reviewed**

The Board reviewed a memorandum of agreement between the School Related Personnel and Genesee Valley Education Partnership to add four civil service titles to the recognition clause. Financial Records Control Clerk, Laborer, Migrant Program Facilitator and Student Behavioral Assistant will be represented by Unit 2.

**Wyoming CSD Food Service
Transferred to GVEP**

Moved by **Mr. Morey**, seconded by **Mr. Fuest**, to approve the following resolution;

WHEREAS, by resolution of August 19, 2013 and pursuant to Civil Service Law Section 70, the Wyoming Central School District transferred that District's entire food service function to the Genesee, Livingston, Steuben, Wyoming Board of Cooperative Educational Services, effective on a date to be determined by this Board,

BE IT HEREBY RESOLVED, upon the recommendation of the District Superintendent and pursuant to Civil Service Law Section 70, that the transferred food service function is hereby assumed by the

APPROVED MINUTES

Genesee-Livingston-Steuben-Wyoming Educational Partnership

August 21, 2013

Genesee, Livingston, Steuben, Wyoming Board of Cooperative Educational Services, effective September 1, 2013.

Yes – 11

No – 0

Motion Carried.

Administrative Reports

The reports of the Assistant Superintendent, Chief Financial Officer, the Chief of Human Resources, and the Director of Instruction were reviewed. After brief comments regarding their reports, each administrator present answered questions asked by the Board Members.

BOARD FORUM

Board Member Activity:

Dick Wilcox:

NYSSBA School Board Training – Roles of Superintendent & Board

Jim Morey:

- N.I.C.E. Committee Report – Employee Satisfaction Survey to be reported on at Opening Day

Ed Engel:

- RSP
- Suggested programs to increase enrollment
 - At Risk Students
 - Diesel Technician
- Technical Aides
- Committee on Physical Facilities

Moved by Mr. Haywood, seconded by Mr. McCreedy, to approve the following Program and Instruction items as recommended by the District Superintendent.

Textbooks Approved

Approve purchase of **Career & Technical Education – Metal Trades** Sixth Edition of “Welding Print Reading” textbook by John R. Walker & Richard Polinan, published by Goodheart-Wilcox.

Field Trips Approved

Approve the following field trips:

1. Skills USA Club, Mt. Morris Campus - Sept. 21-25, 2013 at Washington D.C. for National leadership Training. Transportation via air approx. \$400 each and auto rental approx. \$170. One (1) student, one (1) chaperone. Lodging at Hyatt Dulles Hotel, Herndon, VA approx. \$900/room. Cost to Club - \$900. Cost to GVEP - \$2,070.
2. Skills USA Club, Mt. Morris Campus – Aug. 20-23, 2013 at Rochester, NY for State Skills USA State Officer Training. Transportation GVEP Van approx. \$70. One (1) student, two (2)

APPROVED MINUTES

Genesee-Livingston-Steuben-Wyoming Educational Partnership

August 21, 2013

chaperones. Lodging at Woodcliff Hotel, Rochester, NY approx. \$150/room. Cost to Club – None. Cost to GVEP - \$520.

Yes – 11

No – 0

Motion Carried.

Moved by Mr. Kane, seconded by Mr. Morey, to approve the following four (4) Personnel Items, as recommended by the District Superintendent:

Abolishment of Position Approved WHEREAS, it is the statutory authority of the Board to create or abolish positions, and
WHEREAS, the Board determines that certain positions must be abolished due to economic reasons,
THEREFORE BE IT RESOLVED, that the following positions be abolished and deleted from the table of organization due to economic reasons effective **September 27, 2013**:

CLASSIFIED:

CS, Resource Specialist, 1.0 FTE

BE IT FURTHER RESOLVED, that the person(s) affected by the abolishment of position(s) herein enumerated in seniority order (least to most) are:

<u>Tenure/Civil Service Area</u>	<u>Name</u>	<u>Reduction</u>
CS, Resource Specialist	Linda Shanks	1.0 FTE

Creation of Position(s) Approved WHEREAS, it is the statutory authority of the Board of Education to create or abolish positions, and
WHEREAS, the Board of Education determines that certain positions must be created,
BE IT RESOLVED, that the following positions be created and added to the table of organization effective **September 1, 2013**.

CERTIFIED:

- #206, Director Migrant Center, 1.0 FTE

Approval of Job Description

Approve revised job description.

- #206, Director, Migrant Center

Instructional & Support Personnel Schedules Approved

Approve the following personnel schedules:

- Instructional**
Schedule I.P.
1 - Resignations
3 - Probationary Appointments

APPROVED MINUTES

Genesee-Livingston-Steuben-Wyoming Educational Partnership

August 21, 2013

- 4A - Temporary Appts: Substitutes
- 4B - Temporary Appts: Above Contract
- 4C - Temporary Appts: Other
- 4D - Temporary Appts: Casual Employees
- 4E - Temporary Appts: Adult Ed Certified
- 7 - Leaves of Absence
- 8 - Change in Status
- 15 - Extended School Year Appts.
- 15A - Regional Summer School Appts.

2. Support

Schedule S.P.

- 1 - Resignations
- 3 - Provisional Appts.
- 8A - Temporary Appts: Substitutes
- 8B - Temporary Appts: Other
- 9A - Full-Time Non-Competitive Appts.
- 10 - Leaves of Absence
- 11 - Change of Status
- 14 - Reappointment of Part-time/Temporary Employees
- 15 - Extended School Year Appts.
- 15A - Regional Summer School Appts.

(Personnel Schedules as approved are listed on **Schedule X.D.1&2** and placed in the supplemental agenda file.)

Yes – 11

No – 0

Motion Carried.

Policy #3130 Revisions Approved

Moved by **Mr. Woodruff**, seconded by **Mr. Crane**, to approve revision to Board Policy #3130, Tenure Areas for Administrators and Program Staff Specialists.

ADD:

#206, Director, Migrant Center

Yes – 11

No – 0

Motion Carried.

Tenure Portfolio Reviewed

The Board reviewed a Tenure Portfolio (1) for subsequent action at the September 18, 2013 Board Meeting.

APPROVED MINUTES

Genesee-Livingston-Steuben-Wyoming Educational Partnership

August 21, 2013

Moved by **Mr. DeLaVergne**, seconded by **Mr. Fuest**, to approve the following four (4) **Business and Finance Items**, as recommended by the District Superintendent:

Contracts, Agreements & Grants Approved

Approve contracts and agreements as recommended by the District Superintendent, authorizing the District Clerk to sign on behalf of the Board, and to accept grants.

(Contracts and Agreements as approved are listed on **Schedule XI.A** and placed in the supplemental agenda file.)

Alexander CSD Meal Cost Increase Approved

Approve the following increase in Alexander Central School's meals effective immediately.

1. Paid breakfast price from \$1.00 to \$1.10 for K-12
2. Paid lunch from \$1.65 to \$1.75 for the Elementary School.
3. Paid lunch from \$1.75 to \$1.85 for the Secondary School.

GVEP Meal Cost Increase Approved

Approve the following increase in GVEP's meals effective immediately.

1. Paid breakfast price from \$1.25 to \$1.35
2. Paid lunch from \$2.00 to \$2.10

Computers Designated as Obsolete

Designate un-repairable or unusable computers and equipment as obsolete and recycle according to current laws and regulations.

(List of Inventory to be made obsolete is listed on **Schedule XI.D.** and placed in the supplemental agenda file.)

Yes – 11

No – 0

Miscellaneous

Motion Carried.

The Board received:

- "Highlights" from the July 2013 Board Meeting.

Adjournment

Moved by **Mr. Crane**, seconded by **Mr. Engel**, to adjourn the meeting at 8:05p.m.

Yes – 11

No – 0

Motion Carried.

Respectively Submitted,

Diana Gurak
District Clerk